*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment - AC Template

Ord Number
1421-2022

Type: ACDI, ACPO,ACPR	Purchase Requisition (PR)#
ACPO	

Line # of AC	Project ID	Procurement Category	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Header	Optional Field	Planning Area	Amount	Project Name
10			45	4550	03	63920	1000	100010	CW001							$ 50,000.00	
																$ 50,000.00	Total Spend

If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment
Template to Authorize Transfer Between Projects or Subfinds BETWEEN different Funds

Ord Number
1421-2022

TRANSFER FROM (10/69101)

Line # of AC	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Header	Optional Field	Amount	Project Name
10	45	4501	10	69101	1000	100010	FN005	N/A	N/A	N/A	N/A	N/A	N/A	$ 25,000.00	N/A
													Transfer OUT	$ 25,000.00	

TRANSFER TO (80/49001)

Line # of AC	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Header	Optional Field	Amount	Project Name
10	45	4550	03	63920	1000	100010	CW001	N/A	N/A	N/A	N/A	N/A	N/A	$ 25,000.00	N/A
													Transfer IN	$ 25,000.00	

If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment
Template to Authorize Transfer Between Projects or Subfinds BETWEEN different Funds

Ord Number
1421-2022

TRANSFER FROM (10/69101)

Line # of AC	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Header	Optional Field	Amount	Project Name
10	20	2001	10	69101	1000	100018	CW001	N/A	N/A	N/A	N/A	N/A	N/A	$ 25,000.00	
													Transfer OUT	$ 25,000.00	

TRANSFER TO (80/49001)

Line # of AC	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Header	Optional Field	Amount	Project Name
10	45	4550	80	49001	1000	100010	CW001	N/A	N/A	N/A	N/A	N/A	N/A	$ 25,000.00	N/A
													Transfer IN	$ 25,000.00	

If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment -- Authorize Appropriation

Ord Number
1421-2022

Line #	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Header	Optional	Project ID	Amount
10	20	2001	10	69101	1000	100018	CW001							$ 25,000.00
														$ **25,000.00**

Line #	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Header	Optional	Project ID	Amount
10	45	4550	03	63920	1000	100010	CW001							$ 25,000.00
														$ **25,000.00**