ORDINANCE ATTACHMENT
AC Template (for authorizing expenditures)
*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)
If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

Ord Number

Type of AC Requested	Purchase Requisition (PR)#
ACPR	

Line # of AC	Procurement Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Planning Area	Amount
10		30	3002	03	63951	1000	100010	CW002							$ 1,000,000.00

$ 1,000,000.00

ORDINANCE ATTACHMENT

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.

Ord Number	

Transfer From:

Line #	Dept.	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
10	30	3003	03	63951	1000	100010	CW002						$892,500.00

Transfer To:

Line #	Dept.	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
10	30	3002	03	63951	1000	100010	CW002						$892,500.00

If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment
Template to Authorize Transfer Between Projects or Subfinds BETWEEN different Funds

Ord Number

TRANSFER FROM (10/69101)

Line # of AC	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Header	Optional Field	Amount	Project Name
10															
												Transfer OUT		$ -	

TRANSFER TO

Line # of AC	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Header	Optional Field	Amount	Project Name
10															
												Transfer IN		$ -	

ORDINANCE ATTACHMENT - Authorize Appropriation

Ord Number

Line # of AC	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3
1								

Sect 4	Sect 5	Project ID	Optional Code	Amount	

$ -