



## Legislation Details (With Text)

**File #:** 3170-2021      **Version:** 1

**Type:** Ordinance      **Status:** Passed

**File created:** 11/22/2021      **In control:** Finance Committee

**On agenda:** 12/13/2021      **Final action:** 12/16/2021

**Title:** To authorize the Finance and Management Director to associate all general budget reservations resulting from this ordinance and to establish purchase orders with the appropriate Universal Term Contract Purchase Agreement with McKee Door Sales for overhead door maintenance and repair for the Facilities Management Division; to authorize the expenditure of \$80,000.00 from the general fund; and to declare an emergency. (\$80,000.00)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 3170-2021 Legislation Template.pdf

| Date       | Ver. | Action By             | Action   | Result |
|------------|------|-----------------------|----------|--------|
| 12/16/2021 | 1    | CITY CLERK            | Attest   |        |
| 12/14/2021 | 1    | MAYOR                 | Signed   |        |
| 12/13/2021 | 1    | COUNCIL PRESIDENT     | Signed   |        |
| 12/13/2021 | 1    | Columbus City Council | Approved | Pass   |

**BACKGROUND:** This legislation authorizes the Finance and Management Director to associate all general budget reservations resulting from this ordinance with the appropriate Universal Term Contracts for overhead door maintenance and repair on behalf of the Facilities Management Division. This contract will be utilized by the Facilities Management Division for repairs, parts and routine maintenance on overhead doors on an as-needed basis.

All related purchase orders for overhead door maintenance and repair will be issued from Universal Term Contracts previously established by the City of Columbus, Purchasing Office. The current UTC vendor is as follows:

McKee Door Sales, Vendor Number 004488  
PA004729 - overhead door maintenance and repair, expires July 31, 2022  
Contract Compliance CC004488, Expires June 10, 2022

**Emergency designation:** Emergency action is requested to ensure that overhead door maintenance and repair can continue without interruption.

**Fiscal Impact:** This legislation authorizes the expenditure of \$80,000.00 from the General Fund with McKee Door Sales for overhead door maintenance and repair for the Facilities Management Division. The Facilities Management Division budgeted \$75,000 in the 2021.

To authorize the Finance and Management Director to associate all general budget reservations resulting from this ordinance and to establish purchase orders with the appropriate Universal Term Contract Purchase Agreement with McKee Door Sales for overhead door maintenance and repair for the Facilities Management Division; to authorize the

expenditure of \$80,000.00 from the general fund; and to declare an emergency. (\$80,000.00)

**WHEREAS**, Universal Term Contracts (UTC) have been established through the formal competitive bidding process of the Purchasing Office for overhead door maintenance and repair; and

**WHEREAS**, the Facilities Management Division has a need for overhead door maintenance and repair for City buildings and facilities; and

**WHEREAS**, the Purchasing Office has awarded a UTC Purchase Agreement (PA004729, expires 7/31/22) for overhead door maintenance and repair with McKee Door Sales; and

**WHEREAS**, this legislation authorizes the establishment of purchase orders with McKee Door Sales from a previously established UTC in the amount of \$80,000.00 from the general fund; and

**WHEREAS**, an emergency exist in the usual daily operation of the Department of Finance and Management, Facilities Management Division, in that it is immediately necessary to authorize the Director of Finance and Management to establish purchase orders so that overhead door maintenance and repair can continue without interruption, thereby preserving the public health, peace, property, safety, and welfare; **NOW, THEREFORE**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director, on behalf of the Facilities Management Division, is hereby authorized to associate all general budget reservations resulting from this ordinance, and to establish purchase orders with the appropriate Universal Term Contract Purchase Agreement, per the terms and conditions of all Universal Term Contracts for overhead door maintenance and repair. Current UTC vendor(s) are as follows:

McKee Door Sales, Vendor Number 004488  
PA004729 - overhead door maintenance and repair, expires July 31, 2022

**SECTION 2.** That the expenditure of \$80,000.00, or so much thereof as may be necessary in regard to the action authorized in SECTION 1, be and is hereby authorized and approved from the General Fund 1000, in Object Class 03 - Contractual Services, per the accounting codes in the attachment to this ordinance.

**SECTION 3.** That the monies in the foregoing sections shall be paid upon order of the Director of Finance and Management and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

**SECTION 4.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

**SECTION 5.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications.

**SECTION 6.** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be enforced from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.