



## Legislation Text

**File #:** 2975-2021, **Version:** 1

**1. BACKGROUND:** This legislation authorizes the Director of Public Utilities to enter into a multi-year professional architectural services agreement with Dynotec, Inc., for the General Architectural Services 2021 Project, in an amount up to \$300,000.00, for Division of Water Contract No. 2157.

This contract provides a “task order” type contract to augment existing engineering personnel within the Water Supply Group, Division of Water on an as-authorized, as needed basis for General Architectural Services.

The Division of Water (DOW) manages various facilities that include, but are not limited to, administrative offices at 910 Dublin Road Dana Rinehart Utilities Complex, 3500 Indianola Ave. and 3568 Indianola Ave., administrative and maintenance facilities at Hoover Reservoir, maintenance facilities at Griggs Reservoir, a maintenance facility in Bellpoint, Ohio, three dams, five collector wells, an Alum Creek Pump Station, two surface water treatment plants, one ground water treatment plant, one upground reservoir and pump station, and 14 stand-alone Columbus-owned Water Booster Stations. These facilities require periodic maintenance, upgrade, renovation, and other work to keep them in good working order and to maintain safe and reliable operations. This project will assist the Division of Water with managing these facilities by providing study, design, bidding, and construction phase consulting services on an as-needed basis.

The general types of services may include but are not limited to providing architectural services, engineering services related to architectural/facilities work (e.g., civil, structural, HVAC, plumbing, and electrical), environmental services, hazardous material identification and abatement services, geotechnical services, surveying and easement preparation services, and other services needed by the DOW for the management of their facilities. Note that the Division of Water also manages a General Engineering Services contract that will be used to address most engineering related needs. The engineering services to be included in this General Architectural Services project would be ancillary to the architectural services. Some specific examples of work that may be requested are:

- § conducting research, investigations, tests, and analysis
- § making evaluations and recommendations
- § preparing technical reports, drawings, and specifications
- § providing bidding services
- § providing consulting services during construction including shop drawing review, answering RFIs, preparing RFPs, etc.

Work will be authorized on a task order basis. The scope and fee for each task order will be determined in consultation with City staff on a task-by-task basis. The initial contract will be in the amount of \$300,000.00, funded for a minimum one year period (or until all funds are expended), with renewal options for two additional contract modifications.

The planning area would be considered “99 - Citywide”.

## **2. ECONOMIC IMPACT/ADVANTAGES; COMMUNITY OUTREACH; PROJECT DEVELOPMENT; ENVIRONMENTAL FACTORS/ADVANTAGES OF PROJECT:**

This project will help the Division of Water renovate/upgrade facilities that are essential components in the Columbus area water supply and treatment infrastructure. Adequate safe supply of water is essential to economic growth and development.

Public outreach may occur for some of the projects to be managed under this contract depending on the nature of the work and impacts to the public.

**3. BID INFORMATION:** The selection of the firm providing the professional architectural services has been performed in accordance with the procedures set forth in Columbus City Code, Section 329, "Awarding professional service contracts through requests for proposals." The evaluation criteria for this contract included: 1. understanding of project/project approach, 2. past performance, 3. environmentally considerations, 4. local workforce, 5. qualifications and experience of team members, and 6. ability to perform required service expeditiously.

Six (6) Requests for Proposal (RFP) were received on September 17, 2021 from: Dynotec, PRIME AE, OHM Advisors, BBCO Design, Abbot Studios, Star Consultants, and Triad Architects

An evaluation committee reviewed the proposal and recommends that the General Architectural Services 2021 Project be awarded to Dynotec, Inc.

The Contract Compliance Number for Dynotec, Inc. is 31-1319961 (expires 1/31/22, MAJ) and their DAX Vendor Number is 5053. Additional information regarding all bidders, description of work, contract time frame, and detailed amount can be found on the attached Information form.

Searches in the Excluded Party List System (Federal) and the Findings for Recovery list (State) produced no findings against Dynotec, Inc.

**4. FUTURE RENEWAL(S):** This is a multi-year contract. The Division anticipates two renewals to the original agreement.

**5. FISCAL IMPACT:** A transfer and appropriation of funds within the Water PayGo Fund - Fund No. 6016 and an amendment to the 2021 Capital Improvements Budget will be necessary.

To authorize the Director of Public Utilities to enter into a multi-year professional architectural services agreement with Dynotec, Inc. for the General Architectural Services 2021 Project; for the Division of Water; and to authorize a transfer, appropriation, and expenditure up to \$300,000.00 within the Water PayGo Fund; and to authorize an amendment to the 2021 Capital Improvements Budget. (\$300,000.00)

**WHEREAS**, six (6) technical proposals for professional architectural services for the General Architectural Services 2021 Project were received on September 17, 2021; and

**WHEREAS**, the Department of Public Utilities recommends that the agreement be awarded to Dynotec, Inc.; and

**WHEREAS**, it is necessary to authorize a transfer, appropriation, and expenditure up to \$300,000.00 within the Water PayGo Fund - Fund No. 6016, for the Division of Water; and

**WHEREAS**, it is necessary to authorize an amendment to the 2021 Capital Improvements Budget for the purpose of providing sufficient spending authority for the aforementioned project expenditures; and

**WHEREAS**, it has become necessary in the usual daily operation of the Division of Water, Department of Public Utilities, to authorize the Director of Public Utilities to enter into a multi-year professional architectural services agreement with Dynotec, Inc., for the General Architectural Services 2021 Project; for the preservation of the public health, peace, property and safety; now, therefore

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Public Utilities is hereby authorized to enter into a multi-year professional architectural services agreement for the General Architectural Services 2021 Project with Dynotec, Inc. (FID #31-1319961), 2931 E. Dublin-Granville Rd., Suite 200, Columbus, OH 43231; for an expenditure up to \$300,000.00; in accordance with the terms and conditions of the contract on file in the Office of the Division of Water.

**SECTION 2.** That the transfer of \$300,000.00, or so much thereof as may be needed, is hereby authorized between projects within Fund 6016 - Water PayGo Fund, per the account codes in the attachment to this ordinance.

**SECTION 3.** That the 2021 Capital Improvements Budget is hereby in Fund 6016 - Water PayGo Fund, per the account codes in the attachment to this ordinance.

**SECTION 4.** That the appropriation and expenditure of \$300,000.00, or so much thereof as may be needed, is hereby authorized in Fund 6016 - Water PayGo Fund, in Object Class 06 - Capital Outlay, per the accounting codes in the attachment to this ordinance.

**SECTION 5.** That the funds necessary to carry out the purpose of this Ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 6.** That the City Auditor is hereby authorized and directed to transfer any unencumbered balance in the project account to the unallocated balance within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies no longer required for said project; except that no transfer shall be made from a project account by monies from more than one source.

**SECTION 7.** That the City Auditor is authorized to establish proper project accounting numbers as appropriate.

**SECTION 8.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this Ordinance.

**SECTION 9.** That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.