



## Legislation Details (With Text)

**File #:** 3151-2022      **Version:** 1

**Type:** Ordinance      **Status:** Passed

**File created:** 11/7/2022      **In control:** Technology Committee

**On agenda:** 11/21/2022      **Final action:** 11/23/2022

**Title:** To authorize the Director of the Department of Technology to enter into contract with 3SG Plus, LLC, a dealer of Hyland OnBase Software, on behalf of various city departments, for maintenance and support of the OnBase Software; to waive the competitive bidding provisions of Columbus City Codes; to authorize the expenditure of \$87,056.70 from the Department of Technology, Information Services Division, Information Services Operating Fund; and to declare an emergency. (\$87,056.70)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 3151-2022EXP, 2. quote, 3. 3151-2022 Bid waiver form

Date	Ver.	Action By	Action	Result
11/23/2022	1	ACTING CITY CLERK	Attest	
11/22/2022	1	MAYOR	Signed	
11/21/2022	1	COUNCIL PRESIDENT	Signed	
11/21/2022	1	Columbus City Council	Approved	Pass

This legislation authorizes the Director of the Department of Technology (DoT) to enter into contract with 3SG Plus, LLC, a dealer of Hyland OnBase Software, for continued maintenance and support services for OnBase Software. This is being done on behalf of various city departments, including Building and Zoning Services, Health, Public Utilities, Public Service and Human Resources. The term of this contract is six months, beginning on January 1, 2023 and ending on June 30, 2023 at a cost of \$87,056.70. This agreement was most recently authorized by Ordinance No. 3002-2021, which passed on December 6, 2021.

This ordinance authorizes a waiver of competitive bidding provisions of Columbus City Codes, Chapter 329. Prior ordinances for this service authorized entering into contract under sole source provisions as 3SG Plus, LLC was the sole authorized provider. Recently however, multiple re-sellers of the service have been authorized, requiring that it be competitively bid out. The six-month contract authorized by this ordinance will ensure continuation of the service while DoT bids it out.

### **EMERGENCY**

Emergency action is requested to expedite authorization of this contract to ensure uninterrupted services from the supplier and to allow time for the establishment a purchase order before the City Auditor's Office 2022 year-end close.

### **CONTRACT COMPLIANCE**

Vendor: 3SG Plus, LLC; C.C #: 46-5504877

Expiration Date: 04/30/2024

DAX Vendor Acct. #: 019867

### **FISCAL IMPACT**

Funds for this contract are budgeted and available in the Information Services Division Operating Fund.

To authorize the Director of the Department of Technology to enter into contract with 3SG Plus, LLC, a dealer of Hyland OnBase Software, on behalf of various city departments, for maintenance and support of the OnBase Software; to waive the competitive bidding provisions of Columbus City Codes; to authorize the expenditure of \$87,056.70 from the Department of Technology, Information Services Division, Information Services Operating Fund; and to declare an emergency. (\$87,056.70)

**WHEREAS**, a waiver of the competitive bidding provisions of Columbus City Codes is necessary to award this contract as there are now multiple authorized re-sellers of this service; and

**WHEREAS**, the six-month contract authorized by this ordinance will ensure continuation of the service while DoT bids it out; and

**WHEREAS**, the contract authorized by this ordinance will be for a term of six months, beginning on January 1, 2023 and ending on June 30, 2023 at a cost of \$87,056.70; and

**WHEREAS**, an emergency exists in the usual and daily operation of the Department of Technology in that it is immediately necessary to authorize the Director of the Department of Technology to enter into contract with 3SG Plus, LLC to ensure uninterrupted maintenance and support services of the OnBase software; now, therefore:

### **BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of the Department of Technology, be and is hereby authorized to enter into contract with 3SG Plus, LLC for maintenance and support of the OnBase Software, for a period of six months, beginning on January 1, 2023 and ending on June 30, 2023, at a cost of \$87,056.70.

**SECTION 2.** That the expenditure \$87,056.70, or so much thereof as may be necessary, is hereby authorized to be expended as follows in the attachment to this ordinance. (See 3151-2022EXP)

**SECTION 3.** That this council finds it in the City's best interest to waive the competitive bidding provisions of the Columbus City Code, Chapter 329 to enter into this agreement.

**SECTION 4.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 5.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriate, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 6.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

