



City of Columbus

Office of City Clerk
90 West Broad Street
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columbuscitycouncil.org

Legislation Text

File #: 3267-2021, **Version:** 1

..Explanation

BACKGROUND: This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase Unleaded Fuels with Benchmark Biodiesel, Inc. The Division of Fleet Management is the primary user of Unleaded Fuel, which is delivered at various City of Columbus fueling stations to fuel various vehicles and equipment. The term of the proposed option contract would be approximately 1-1/2 years, expiring September 23, 2023, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on November 24, 2021. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001670.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ020295). Two bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

Benchmark Biodiesel, Inc., CC# 002166 expires 1/16/22, All Items, \$1.00

Total Estimated Annual Expenditure: \$1,400,000, Division of Fleet Management, the primary user

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001670. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Unleaded Fuel with Benchmark Biodiesel Inc.; and to authorize the expenditure of \$1.00 from General Budget Reservation BRPO001670. (\$1.00).

WHEREAS, the Unleaded Fuel UTC will provide for the purchase and delivery of Unleaded Fuel to various City of Columbus fueling sites for use in fueling vehicles and equipment; and,

WHEREAS, the Purchasing Office advertised and solicited formal bids on November 24, 2021 and selected the overall lowest, responsive, responsible and best bidder; and

WHEREAS, it has become necessary in the daily operation of the Department of Finance and Management to authorize the Director of Finance and Management to enter into a Universal Term Contract for the option to purchase Unleaded Fuel; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following Universal Term Contract for the option to purchase Unleaded Fuel in accordance with Request for Quotation RFQ020295 for a term of approximately one and one half years, expiring September 30, 2023, with the option to renew for one (1) additional

year, as follows:

Benchmark Biodiesel, Inc., All Items, \$1.00

SECTION 2. That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001670 of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.