



## Legislation Text

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**File #:** 0563-2022, **Version:** 1

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The purpose of this legislation is to authorize the Director of Public Utilities to enter into a service agreement with Tom Synnott Associates, Inc., also known as tsaADVET, for the Falcon Enterprise, Falcon DMS software for the Department of Public Utilities. The agreement for this service will be established in accordance with the pertinent provisions for Sole Source Procurement of Chapter 329 of the Columbus City Code.

Annual Software and Support Maintenance will be provided for the following: Falcon/DMS Document Management, Custom Electronic Form, Falcon/Indexer, Falcon/SVP, Falcon/Deliver, Falcon/Enterprise, Falcon/DMS Sentry PDF Publisher Module, Falcon/DMS Integration with Oracle WAM, and Falcon/API Developer Toolkit.

The Falcon/DMS system is utilized by the Department of Public Utilities as a document management system. The program has been utilized for approximately 21 years. Tom Synnott Associates, Inc., also known as tsaADVET, is the sole developer of the software and will provide all licenses and support. The support agreement is in effect for a period of one (1) year to and including March 31, 2023. Renewal of this Agreement is subject to the authorization of Columbus City Council and the certification by the City Auditor of the availability of funds for such purposes. This service agreement will not automatically renew.

**SUPPLIER:** Tom Synnott Associates, Inc., also known as tsaADVET, (25-1372377, DAX #001939); Expires 4/28/2022  
Tom Synnott Associates, Inc., also known as tsaADVET, does not hold MBE/FBE status.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** \$38,800.00 is being requested for this service.

\$38,800.00 was spent in 2021

\$38,800.00 was spent in 2020

**EMERGENCY DESIGNATION:** This ordinance is being submitted as an emergency because, without emergency action, no less than thirty-seven days will be added to this procurement cycle and would cause a disruption of internal document management practices throughout the organization.

To authorize the Director of Public Utilities to enter into a service agreement in accordance with sole source provisions of the Columbus City Code with Tom Synnott Associates, Inc., also known as tsaADVET, for software support of Falcon/DMS software for the Department of Public Utilities; to authorize the expenditure of \$2,366.80 from the Electricity Operating Fund, \$15,054.40 from the Water Operating Fund, \$16,878.00 from the Sewerage System Operating Fund, and \$4,500.80 from the Stormwater Operating Fund; and to declare an emergency. (\$38,800.00)

**WHEREAS,** the Department of Public Utilities utilizes the Falcon Enterprise, Falcon DMS software and document management program developed by Tom Synnott Associates, Inc., also known as tsaADVET, the sole developer of this software; and

**WHEREAS,** it has become necessary in the usual daily operation of the Department of Public Utilities to authorize the

Director to enter into a service agreement in accordance with the relevant provisions of Chapter 329 of City Code relating to Sole Source procurement; and

**WHEREAS**, the Department of Public Utilities wishes to enter into a service agreement for a period of one (1) year to and including March 31, 2023; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Public Utilities, in that it is immediately necessary to authorize the Director of Public Utilities to enter into contract for Falcon DMS software and support with Tom Synnott Associates, Inc., also known as tsaADVET, so there is no interruption in document management services for the department, for the immediate preservation of the public health, peace, property and safety; now, therefore

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Public Utilities is authorized to enter into a service agreement with Tom Synnott Associates, Inc., also known as tsaADVET, 4722 Campbells Run Road, Pittsburgh, PA 15205-1318, for Falcon/DMS software support for a period of one (1) year, in accordance with the pertinent provisions for Sole Source procurement of Chapter 329 of the Columbus City Code.

**SECTION 2.** That the expenditure of \$38,800.00 or so much thereof as may be needed, is hereby authorized in Fund 6100 Sanitary Sewer Operating Fund, Fund 6000 Water Operating Fund, Fund 6300 Power Operating Fund, and Fund 6200 Stormwater Operating Fund, in Object Class 03, Main Account 63946 in the amount of \$38,800.00 per the accounting codes in the attachment to this ordinance.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this Ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.