



Legislation Text

File #: 0925-2022, Version: 1

..Explanation

BACKGROUND: This legislation authorizes the Finance and Management Director to establish three (3) Universal Term Contracts (UTCs) for the option to purchase Masks with RB Sigma LLC, SanitizeNow Inc. and Universal Spartan LLC. The face coverings will be used by all City agencies. Surgical masks and KN95 masks are used to reduce the spread of airborne disease and to help ensure the health and safety of employees, visitors and volunteers in various environments. The term of the proposed option contract would be approximately two (2) years, expiring April 30, 2024, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on February 17, 2022. In addition, the expenditure of \$3.00 is hereby authorized from General Budget Reservation BRPO002025.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ020783). Five (5) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidders as follows:

RB Sigma LLC, CC# CC032557 expires 2/15/2024, Items 1 and 2, \$1.00
SanitizeNow Inc., CC# CC040871 expires 2/9/2024, Items 1-3, \$1.00
Universal Spartan LLC, CC# CC008719 expires 3/10/2024, Items 1-3, \$1.00
Total Estimated Annual Expenditure: \$100,000.00, All City Agencies

Emergency Designation: The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance because face coverings are needed to reduce the spread of airborne disease.

These companies are not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: The expenditure of \$3.00 is hereby authorized from General Budget Reservation BRPO002025. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into Universal Term Contracts for the option to purchase Masks with RB Sigma LLC, SanitizeNow Inc. and Universal Spartan LLC; to authorize the expenditure of \$3.00 from General Budget Reservation BRPO002025; and to declare an emergency. (\$3.00).

WHEREAS, the Masks UTC will provide for the purchase of surgical masks and KN95 masks used to help ensure the health and safety of employees, visitors and volunteers in various environments; and,

WHEREAS, the Purchasing Office advertised and solicited formal bids on February 17, 2022 and selected the overall lowest, responsive, responsible and best bidders; and

WHEREAS, an emergency exists in the usual daily operation of all City departments and face coverings are used to reduce the spread of airborne disease, in that it is necessary to authorize the Finance and Management Director to

immediately enter into Universal Term Contracts for the option to purchase Masks, thereby preserving the public health, peace, property, safety, and welfare; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following Universal Term Contracts for the option to purchase Masks in accordance with Request for Quotation RFQ020783 for a term of approximately two (2) years, expiring April 30, 2024, with the option to renew for one (1) additional year, as follows:

RB Sigma LLC, Items 1 and 2, \$1.00
SanitizeNow Inc., Items 1-3, \$1.00
Universal Spartan LLC, Items 1-3, \$1.00

SECTION 2. That the expenditure of \$3.00 is hereby authorized from General Budget Reservation BRPO002025 of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.