



Legislation Text

File #: 0634-2022, **Version:** 1

This ordinance is to authorize the Director of Recreation and Parks to enter into the fifth year of a five-year agreement, as previously approved by Ordinance 0511-2018, with Class Acts Columbus, Inc. to provide talent buying, fiscal agent, and event management services for events produced by the Office of Special Events.

Background: In 2018, a Request for Information (RFI) was issued through Vendor Services inviting interested parties to submit ideas and information regarding ways to consolidate live entertainment talent buying, fiscal agent and on-site cash management services to best enable and facilitate events produced by the Office of Special Events. Based on their plan for formulating and implementing services, demonstrated experience of quality service delivery, history of talent booking and fiscal integrity, Class Acts Columbus, Inc. submission was awarded the contract. Class Acts Columbus, Inc. has served as a talent booking agent and a Columbus Depository Commission approved fiscal agent for the Recreation and Parks Department's Office of Special Events since 2001.

Class Acts Columbus, Inc. will provide professional services to the Office of Special Events as the talent booking and fiscal agent for events produced by the Office of Special Events. Services include securing artists and coordination of performance, travel and production arrangements. Fiscal agent services include processing artist contracts and payment of contract deposits and artist fees. Class Acts Columbus, Inc. will collect all festival vendor fees and beverage receipts, and pay event expenses from invoices as authorized and directed by the Recreation and Parks Department. Class Acts Columbus, Inc. will maintain financial records pertaining to all transactions in accordance with Columbus City Code Section 321.11. Class Act Columbus, Inc. will hold a Surety Bond in the amount of \$100,000.00 and Certificate of Insurance, as required by the City.

The maximum amount to be paid under any purchase order associated with this Contract shall not exceed \$457,000.00 unless additional funds are appropriated and authorized. Recreation and Parks has entered into a five-year contract, subject to annual approval and authorization, with the option to extend for two (2) one-year terms. Payment will be made to Class Acts Columbus, Inc. upon receipt of proof of payment and invoice for services rendered. Due to the unique nature of the services provided, a waiver of competitive bidding was approved on ORD 0511-2018.

The initial contract term commenced April 1, 2018 and will end March 31, 2023.

Principal Parties:

Class Acts Columbus, Inc.
1177 W. Third Ave, Columbus, OH 43212
Paul Hoy, (614) 358-1888
CCN: 005110
CC Expiration Date: 04/08/2023

Emergency Justification: Needed in order to obtain commitments from artists, secure major programmatic elements, and process contracts for performances beginning in June, 2022.

Benefits to the Public: The Columbus community will be offered cultural, recreational and family-oriented programs. The events provide positive social and economic impact for the community. Programs provide employment opportunities for artists, production personnel, vendors and various contracted service providers. This agreement will enable the presentation of local, regional and international artists in parks throughout the City of Columbus.

Master Plan Relation: This contract will support the mission of the Recreation and Parks Master Plan to improve efficiency and performance.

Fiscal Impact: \$402,000 is budgeted and available from the Recreation and Parks Operating Fund 2285, and \$55,000 from the Property Management Fund 2294, Subfund 229403 to meet the financial obligations of this contract, \$250,000.00 of the required Operating Funds will come from the Auditor's Certificate already established by 1358-2021 for music related programming.

To authorize the Director of Recreation and Parks to enter into the fifth year of a five-year agreement with Class Acts Columbus, Inc, as previously approved by Ordinance 0511-2018 and subject to annual approval and authorization, to commence May 1, 2022; to authorize the expenditure of \$402,000.00 from the Recreation and Parks Operating Fund and \$55,000 from the Property Management Fund 2294, Subfund 229403; and to declare an emergency. (\$457,000.00)

WHEREAS, it is necessary to authorize the Director of Recreation and Parks to enter into the fifth year of a five-year agreement with Class Acts Columbus, Inc commencing May 1, 2022, as previously approved by Ordinance 0511-2018 and subject to annual approval and authorization,; and

WHEREAS, it is necessary to authorize the expenditure of \$402,000.00 from Recreation and Parks Operating Fund and \$55,000 from the Property Management Fund 2294, Subfund 229403 to meet the financial obligations of this contract; and

WHEREAS, \$250,000.00 of the required Operating Funds will come from the Auditor's Certificate already established by 1358-2021 for music related programming; and

WHEREAS, a Request for Information was issued through Vendor Services inviting interested parties to submit ideas and information regarding ways to consolidate talent buying, fiscal agent and on-site cash management services to best enable and facilitate events produced by the Office of Special Events.; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Recreation and Parks in that it is immediately necessary to authorize the Director to enter into an agreement with Class Acts Columbus, Inc. in order to obtain commitments from artists, secure major programmatic elements, and process contracts for performances beginning in June, 2022; **NOW, THEREFORE:**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Recreation and Parks be and is hereby authorized and directed to enter into the fifth year of a five-year contract with Class Acts Columbus, Inc. commencing May 1, 2022 to provide talent buying, fiscal agent and event management services for events produced by the Office of Special Events as previously approved by Ordinance 0511-2018 and subject to annual approval and authorization.

SECTION 2. That for the purpose stated in Section 1, the expenditure of \$402,000.00 or so much thereof as may be necessary to pay the cost thereof, be and is hereby authorized from the Recreation and Parks Operating Fund 2285 and \$55,000.00 from the Property Management Fund 2294, sub-fund 229403 per the accounting codes in the attachment to this ordinance.

SECTION 3. That \$250,000.00 of the required Operating Funds are authorized from the Auditor's Certificate already established by 1358-2021 for music related programming.

SECTION 4. That the City Auditor is authorized to make any accounting changes to revise the funding source for all

contracts or contract modifications associated with this ordinance.

SECTION 5. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.