



Legislation Text

File #: 2167-2022, Version: 1

..Explanation

BACKGROUND: This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase Forestry and Garden Supplies with A.M. Leonard, Inc. The Department of Recreation and Parks is the primary user for Forestry and Garden Supplies. Forestry and Garden Supplies and hand tools are used to assist arborist and various Parks staff with garden maintenance projects. The term of the proposed option contract would be approximately three (3) years, expiring September 30, 2025, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on June 30, 2022. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002025.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ021979). One (1) bid was received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

A.M. Leonard, Inc. CC# 004143 expires 09/23/2023, All Items, \$1.00

Total Estimated Annual Expenditure: \$45,000.00, Department of Recreation and Parks is the primary user.

Emergency Designation: The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance to provide an uninterrupted supply of Forestry and Garden Supplies.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002025. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a contract for the option to purchase Forestry and Garden Supplies with A.M. Leonard, Inc.; to authorize the expenditure of \$1.00 from General Budget Reservation BRPO002025; and to declare an emergency. (\$1.00).

WHEREAS, the Forestry and Garden Supplies UTC will provide for the purchase of Forestry hand tools such as rakes, digging tools and supplies used to do maintain Forestry and Garden areas; and,

WHEREAS, the Purchasing Office advertised and solicited formal bids on June 30, 2022 and selected the overall lowest, responsive, responsible and best bidder; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Recreation and Parks in that it is necessary to authorize the Finance and Management Director to immediately enter into a Universal Term Contract with A.M. Leonard, Inc. the option to purchase Forestry and Garden Supplies, to provide an uninterrupted supply of Forestry and Garden Supplies and tools, thereby preserving the public health, peace, property, safety, and welfare; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following contract for the option to purchase Forestry and Garden Supplies UTC in accordance with Request for Quotation RFQ021979 for a term of approximately three (3) years, expiring September 30, 2025, with the option to renew for one (1) additional year, as follows:

A.M. Leonard, Inc., All Items, \$1.00

SECTION 2. That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002025 of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.