



Legislation Text

File #: 2967-2022, **Version:** 1

..Explanation

BACKGROUND: This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase Electrical Repair, Replacement and Maintenance Services with Roberts Service Group, Inc. The Facilities Management Division is the primary user for electrical repairs, replacements and maintenance services, used to fix, replace and update electrical systems at City of Columbus facilities. The term of the proposed option contract would be approximately three (3) years, expiring 12/31/2025, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on 10/13/2022. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002025.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ022823). One (1) bid was received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

Roberts Service Group, Inc., CC# 004397, expires 10/10/2024, All Items, \$1.00

Total Estimated Annual Expenditure: \$100,000.00, Facilities Management Division, the primary user

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002025. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Electrical Repairs, Replacements and Maintenance Services with Roberts Service Group, Inc.; and to authorize the expenditure of \$1.00. (\$1.00)

WHEREAS, the Electrical Repair, Replacement and Maintenance Services UTC will provide for the purchase of electrical parts and services used to repair, replace and maintain the electrical systems in City of Columbus facilities; and,

WHEREAS, the Purchasing Office advertised and solicited formal bids on October 13, 2022 and selected the overall lowest, responsive, responsible and best bidder; and

WHEREAS, it has become necessary in the daily operation of the Facilities Management Division to authorize the Director of Finance and Management to enter into a Universal Term Contract for the option to purchase Electrical Repairs, Replacements and Maintenance Services with Roberts Service Group, Inc.; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following Universal Term Contract for the option to purchase Electrical Repairs, Replacements and Maintenance Services in accordance with Request for Quotation RFQ022823 for a term of approximately three (3) years, expiring 12/31/2025, with the option to

renew for one (1) additional year, as follows:

Roberts Service Group, Inc., All Items, \$1.00

SECTION 2. That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002025 of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.