



Project Change Request

Identification

Client:	City of Columbus	Request #:	CR006
Project Name:	Columbus PCAD Upgrade Serv to V7	Project id:	30000000046470
Description Summary:	Modification to billing schedule		
Requested by:	Sonia Krammes, Erica Jackson	Date:	04-24-2023
Reviewed by:	Ian Wilkinson, Sophie Lamarche, Michael Brown	Date:	04-24-2023

Reason for Change / Expected Benefit

This Change Request is a companion to the earlier Change Request CR005. CR005 was introduced to reflect that the City of Columbus had requested the addition of 42 days to the project schedule. However, for City financial approval reasons it was not possible to include the full value of the CR at the point that CR005 was to be signed.

This change request is to formalize the final \$30,000 and its associated CGI services as well as the change to the billing schedule and thus allow CGI to bill the remaining amount of the CR value in a timeframe that allows for the formal City Council approval of this remaining amount.

Change Description / Risk

Revised payment milestone for outstanding payments:

Milestones	Original (PO231970)	+CR03 (PO336928)	+CR005	+CR006	New Total Payment Due	Planned date
At signature of CR05			\$48,800		\$48,800	04/28/23
5b-SAT 2 Acceptance completed*	\$84,295	\$96,800	\$ 18,800	\$ 30,000	\$229,895	8/29/2023
6-Production System ready	\$120,421	\$24,200			\$144,621	12/11/2023
Outstanding payment	\$204,716	\$121,000	\$67,600	\$30,000	\$423,316	

Key Assumptions

- This is a Change Request to the project described in the Statement of Work Columbus PCAD Upgrade Server to V7 project SOW dated December 14th, 2020.
- CGI does not plan to perform any services in respect of this CR until it is signed, and assumes that signature will be no later than July 31st 2023. If this CR is refused, it may impact the project services committed by CGI.
- There are no new enhancements as part of the scope in this Change Request. Any additional scope change will be considered as a separate Change Request.

Priority Level: Mandatory Necessary Desirable

Change Request Impact Assessment (by activity: analysis, design, etc., or item: database, programs, etc.):

Item / Activity	Notes	Price (USD)
CR006		30,000
Payment Schedule for CR006		
At SAT acceptance	100%	30,000

Impact on Timeline



Project Change Request

• Not applicable					
Dates					
	Approved	Cancelled	Deferred	Deferred To	Signature/Name
CGI Decision	✓				<i>Craig L. Nida</i>
Columbus Decision	✓				<i>Sonia Krammes</i> <i>Crica Jackson</i> <i>Samuel...</i>