

From: [Hostetler, Michelle A.](#)
To: [Cunningham, Melinda J.](#)
Cc: [Pumford, Brandy L.](#); [Poloni, Christina R.](#)
Subject: FW: Grant Legislation Question - Ord 1993-2023
Date: Wednesday, June 28, 2023 7:35:04 AM
Attachments: [image002.png](#)
[Ord 1993-2023.xlsx](#)

Melinda,

Please replace your attachment with this one so it is clear what will be done to accomplish your objective. Once the ordinance has passed, you will need to submit your PO cancelations – when they reach finalized status please alert Brandy so a replacement AC can be generated from those available funds. Once she gives you a new AC number you can generate your replacement (i.e. reduced) PO's and the new PO.

Brandy –

You or Christy (since it will not likely reach us until next week) will approve this ordinance contingent on passage. Melinda will submit cancelations after it has passed, you will generate a replacement AC and then she can generate her PO's. This will leave the current PO's intact for payments if needed while legislation to reduce the Po's and create a new one is being routed and approved by Council.

Thanks,
Michelle

From: Pumford, Brandy L. <BLPumford@columbus.gov>
Sent: Tuesday, June 27, 2023 3:23 PM
To: Hostetler, Michelle A. <MAHostetler@columbus.gov>
Subject: FW: Grant Legislation Question

If you could review below. I could approve the ordinance contingent upon passage? I don't see a way around this since funds need to be certified? If they are reducing the amount on a contract? Would a new contract need to be in place?

Brandy Pumford
Assistant Director of Accounting and Operations


OFFICE OF MEGAN N. KILGORE,
CITY AUDITOR
90 W. Broad Street
Columbus, OH 43215
Direct: 614-645-8096
Fax: 614-645-8444
www.columbus.gov

From: Cunningham, Melinda J. <MJCunningham@Columbus.gov>

Sent: Tuesday, June 27, 2023 2:31 PM

To: Pumford, Brandy L. <BLPumford@columbus.gov>

Subject: RE: Grant Legislation Question

I have a new ordinance to realign the funding. If you haven't already looked at it, it is Ord. 1993-2023. I am getting ready to launch it and will make changes as it moves through approvals as necessary.

I'd like to not cancel the existing purchase orders as we anticipate having invoices come in through the end of this month (and possibly through October) for Homeless Families Foundation who is leaving the project. I wouldn't be able to set up new invoices until passage of the ordinance, so that leaves us sort of exposed. I suppose I could cancel the CMHA purchase order now as we don't anticipate that they will invoice against it for a few months.

I am expecting that I will also need to attach a funding template, but am somewhat uncertain of the dollar amounts as again, we anticipate some invoicing to happen prior to the ordinance receiving passage. I'd like your advice on how to indicate the funding. Is it possible to not create the new ACPO and expenditure amounts until after passage of the ordinance? Just trying to think outside of the box to get this accomplished because at the end of the day the clients being served are pregnant and either homeless or recently assisted into safe housing. Thanks for any help you can offer on this.

Melinda J. Cunningham

She/Her

Fiscal Manager



Phone 614-724-1626

Mobile 614-632-5179

micunningham@columbus.gov

From: Pumford, Brandy L.

Sent: Tuesday, June 27, 2023 12:31 PM

To: Cunningham, Melinda J. <MICunningham@Columbus.gov>

Subject: RE: Grant Legislation Question

Hi Melinda,

If you are modifying the contract, you need an ordinance anyways. So I'd say, cancel the PO, fund will become available. For the new ordinance that modifies the contract and new ACs with the freed up funds to generate a replacement PO. The original ordinance specifies the amount per vendor. You can't just cancel the funds, and put on a new AC without Councils OK. We need authorization to revise the contract amounts. Do you have a new contract? This would not be covered under section 7. We aren't revising the funding source, you are revising the amount of the contract with the vendor specifically detailed in the original ordinance.

Brandy Pumford
Assistant Director of Accounting and Operations



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From: Cunningham, Melinda J. <MLCunningham@Columbus.gov>
Sent: Tuesday, June 27, 2023 10:35 AM
To: Pumford, Brandy L. <BLPumford@columbus.gov>
Subject: RE: Grant Legislation Question
Importance: High

I have an ordinance that I'd like to run by you (and/or Michelle) before launching it today. I have Grant #402205 that needs funding realigned among the four contracts authorized by Ord. 2122-2022. In a nutshell, one of the housing assistance providers, Homeless Families Foundation is leaving the project. Their clients will be served by Physicians Care Connection and we need to pull some of the ODH funding already on purchase orders from both HFF and CMHA to put with Physicians Care Connection and the two project managers currently assigned. No new funding is available, we just want to shift the remaining dollars.

I think this may take a call for me to walk through what I hope Ord. 1993-2023 will accomplish. Do you have time to discuss it today? There is some urgency in getting this to the Clerk/Council.

Thanks.

Melinda J. Cunningham

She/Her

Fiscal Manager



Phone 614-724-1626
Mobile 614-632-5179
mjcunningham@columbus.gov

From: Cunningham, Melinda J.

Sent: Monday, June 26, 2023 2:08 PM

To: Pumford, Brandy L. <BLPumford@columbus.gov>

Subject: Grant Legislation Question

Do you have time today for a call to discuss an ordinance to modify grant funding among existing sub-grantees? Or, would tomorrow morning work better?

Melinda J. Cunningham

She/Her

Fiscal Manager

CelebrateOne



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www.columbus.gov/celebrate-one/

Our Mission: CelebrateOne is a place-based, collective impact initiative founded to reduce infant mortality and improve health equity, so more babies reach their first birthday in Franklin County.

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