

Chapter 153 INFORMATION SERVICES DIVISION TECHNOLOGY INVESTMENT AND PLANNING COMMITTEE

153.01 Information services division. Purpose.

~~The information services division is hereby established within the department of technology. The information services division shall operate under a separate budget, and, to the extent that its services are utilized by other divisions and departments of the city, charges shall be credited to its budget and deducted from the divisions and departments served.~~

153.02 Information technology commission.

~~All appointing authorities,~~ There is hereby created an information technology investment and planning committee to advise the city chief information officer on information technology matters and to recommend code revisions, policies, procedures, guidance, standards and other administrative actions for improving the security, privacy, acquisition, and use of information technology.

153.02 Membership.

a) The committee shall consist of the following standing members:

1. The chief information officer, or their designees, may constitute designee, who shall serve as the chairperson.
2. The mayor, or designee.
3. The city attorney, or designee.
4. The city auditor, or designee.
5. The city council president, or designee.
6. The director of the ~~commission~~, development department, or designee.
7. The director of the finance and ~~as such~~, management department, or designee.
8. The director of the human resources department, or designee.
9. The director of the public safety department, or designee.
10. The director of the public service department, or designee.
11. The director of the public utilities department, or designee.

b) The committee may add additional members as it may require to conduct its business. The total number of members must always be an odd number.

c) Organization of the committee.

1. The committee shall ~~exercise the authority granted it by this chapter and ordinance of council.~~ The commission will have the authority to establish city wide standards for data, audio and video technology procurement and application. The commission adopt by-laws or rules of procedure to govern the conduct of its business which shall elect, by majority vote, one (1) include provisions for regular or special meetings, voting procedures, amendment of its members as chairperson. All members shall serve at no additional compensation. The commission by-laws or rules, minutes of

meetings, or any other procedural matters the committee deems necessary to regulate the conduct of its business.

2. The committee shall meet, at a minimum, least four (4) times per year. The chairperson or three (3) other members may call additional meetings; as needed. Six members of the committee shall constitute a quorum for the transaction of business.
 3. In the absence of the information chairperson, the mayor or mayor's designee shall serve as the chairperson.
 4. Appointed designees shall have equivalent voting powers among the committee.
- d) The committee shall be housed within the department of technology ~~commission~~ which shall provide support to the committee. A manager and support staff shall be established within the department having the requisite skills and sufficient capacity to support the administration and work of the committee.
- e) City offices, departments and divisions, through their directors or their designees shall provide requested information to the committee in a timely manner in the form and manner prescribed.

153.03 Duties of the information technology ~~commission~~.

As used in this chapter, 'technologies' are the electronic components by which information, video, image, audio, print, and communication services are provided, used, and secured, and include, but are not limited to, physical and virtual infrastructure, local and cloud computing, data storage, telephony, equipment, devices, data, software, firmware, subscriptions, services, and other such related components.

The committee shall represent the public interest and common good by advising on city information technology (~~commission~~) will establish minimum standards for data, audio and video strategy, investment, operations, and use.

- a) The committee shall advise on four technology applications to promote systems compatibility city-wide. areas: strategy, including but not limited to policy, planning, budgeting, cost allocation, and standards; investment, including but not limited to shared use, acquisition, procurement, contracting, and licensing; operations, including but not limited to practices, efficiency, performance, responsiveness, security, and service life; and use, including by employees, offices and departments, and the public.
- b) ~~(b) The commission will research new technologies and will change, add or delete standards as necessary. (c) The commission will establish~~ The committee shall investigate emerging technologies, and shall advise on policies and standards for citywide interoperability, common adoption and use, privacy, and security, including changes to such policies and standards.
- c) The committee shall advise on the establishment of procedures consistent with Chapter 329 of the Columbus City Codes for the orderly and efficient, and secure acquisition and disposition of data, audio and video equipment. technologies.
- d) ~~The commission will act as liaison between city divisions to promote system-wide compatibility where practical and appropriate.~~
- e) ~~The commission will act as an information clearinghouse on data, audio and video technology, and will make it available to division personnel as needed.~~
- f) ~~The commission shall work with the Information services division to establish a base infrastructure as it pertains to data, audio and video technology.~~

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- d) ~~The commission~~ The committee shall advise the department of technology on establishment of standard technologies for employee, office and department, and public use.
 - e) The committee may perform other related duties as ~~deemed~~ consistent with its information technology advisory role as it may deem necessary and appropriate.
 - f) The committee shall adopt procedures for carrying out its advisory role.

Nothing contained herein shall be construed as limiting or restricting ~~the~~ specific powers and duties of any officer conferred upon the officer by the City Charter: specifically relating to technologies.

153.031 Subcommittees.

- a) The information technology investment and planning committee may establish one or more subcommittees for the purpose of conducting research and making recommendations to it regarding the committee's four technology areas.
- b) The committee shall determine the information technology matters for which subcommittees are formed.
- c) Subcommittees shall have no separate authority.
- d) The committee shall establish a standing subcommittee on cybersecurity chaired by the city chief information security officer or designee.
- e) Other technology matters on which subcommittees may be formed may include but not be limited to:
 - 1. Artificial intelligence.
 - 2. Data.
 - 3. Emerging technologies.
 - 4. Privacy.
 - 5. Government services.
 - 6. Service modernization and improvements.
 - 7. Records management and retention.
 - 8. Security and risk management.
 - 9. Standardization and interoperability.
 - 10. Workforce development.

153.04 ~~Data processing center administration.~~ Reserved.

153.05 ~~Functions of the information services division.~~ Reserved.

~~The information services division shall provide centralized data processing services to user departments and agencies in: Systems design and implementation, computer programming, data processing, data storage and retrieval, data transmittal and display, and other services allied to management science applications of automated information handling techniques and associated equipment.~~

153.06 Fiscal accounting systems.

~~All~~ The adoption of all automated systems related to fiscal ~~data accounting~~, including but not limited to, payroll systems, income tax systems and fiscal accounting systems must be approved by the city

auditor prior to implementation. ~~The pursuant to and consistent with the city auditor is, as stated in the Columbus City auditor's Charter authority.~~

153.07 Electronic procurement systems.

The adoption of all automated systems related to electronic procurement, including but not limited to, catalog systems, contract systems, bidding systems, purchase order dispatch systems, invoice systems, and receiving systems must be approved by the chief accounting officer of the director of the department of finance and management prior to implementation.

153.08 Electronic legal case management systems.

The adoption of all automated systems related to electronic case management of legal actions prosecuted or defended by the city attorney, including but not limited to, legal case management systems, legal document management systems, legal discovery management systems, legal service management systems, and legal judgment management systems must be approved by the city attorney prior to implementation pursuant to and consistent with the city attorney's Charter authority.