

**CITY OF COLUMBUS-SOLE SOURCE INFORMATION FORM**  
**To accompany legislation which waives any provisions of**  
**Columbus City Code Chapter 329**

**1. Verification of Sole Source: (why no other individual or business entity is capable of supplying the needed items /service)**

- Sole Source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other: \_\_\_\_\_

**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:** The Division of Water purchased the GE Analytical Instruments Total Organic Carbon (TOC) Analyzers for use at the Dublin Road Water Treatment Plant and throughout the water distribution system through a competitive bidding process. GE Analytical Instruments currently does not endorse nor support any other vendors providing preventative maintenance on the TOC analyzers in use at these locations.

**3. Describe efforts to determine/verify that the company is the sole source:** As stated above, GE Analytical Instruments is the sole source provider to provide preventative maintenance at these locations. See justification letter from the vendor.

**4. Indicate how the price or fee structure was determined:** Quote submitted to Division of Water on March 18, 2014.