

BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reason(s) for Waiving City Code Bid Procedure:

- Purchase made from sole source.
- Emergency breakdown creating an unplanned need.
- Item to be purchased is of a perishable nature.
- It is impossible to obtain bids to satisfy need with time required by formal bidding process.
- Need to extend or increase an existing contract.
- Non-price errors on either the bidder's or the City's part in the bid proposal.
- A new law or regulation which requires immediate compliance.
- Other: Unique nature of services provided. An additional in kind donation of \$18,000 will be donated by the company in material costs and fees.

Explanation:

The application of crumb rubber to athletic fields is a patented process performed by this company only. In addition the company plans to provide \$18,000 in the form of material costs and fees to perform this work in exchange for the promotion of this facility for their use in promoting their application.

2. Was Informal Bid Procedure Used: Yes No Explain:

\$18,000 is the amount the City has available for this project. The total cost of the application is \$36,000 of which RMD will donate the balance of the cost.

3. Informal Bid Received and Prices for Each:

N/A

4. If Lowest Bid Was Not Accepted, Explain:

N/A

Approved Alan D. McKnight
Director, Recreation and Parks Department

Date: February 8, 2007