

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☒ other _____

2. Detailed explanation of reason (must be completed by division):

The City Treasurer's Office solicited bids for armored car services. However, the only bid that was received far exceed the amounts budgeted for the service. The Treasurer's Office negotiated changes in the specifications that yielded lower pricing for most of the city agencies. Those changes necessitate a bid waiver.

3. Informal procedure used:

- ☐ telephone quotations
- ☐ written quotations
- ☒ negotiations

4. Informal bids received and prices for each:

Recreation and Parks -- \$600 per month plus fuel surcharge
Parking Violations -- \$850 per month plus fuel surcharge
Public Utilities -- \$600 per month plus fuel surcharge
Municipal Court Clerk -- \$500 per month plus fuel surcharge
Building Services -- \$1,890 per month plus fuel surcharge

5. If lowest bid was not accepted, explain criteria for award:

N/A

ORDINANCE #: 1272-2008

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: July 15, 2008
