

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other _____

2. Detailed explanation of reason (must be completed by division):

The contracts for electronic payment services, which were an outgrowth of a bid in 2004 are currently held by three city agencies. It is intended that these services be included among the other banking services that will be put out to bid during 2012 and as such, the Treasurer's Office wishes to align the contract term of these on-line payment processing services, which include a web portal and interactive voice response systems, with the other banking contracts. The City Treasurer's Office is assuming the responsibility for the consumer payments portion of the relationship with First Data Government Solutions, LP (as a banking-related service) and now wishes to consolidate the city's contracts for the departments of Public Utilities, Public Service and Building and Zoning under one umbrella. As a consequence, a bid waiver is needed.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. The cost of electronic payment services is a continuation of current pricing provided to each of the city agencies (Public Utilities, Power and Water; Building and Zoning Services and Public Service receiving the service).

5. If lowest bid was not accepted, explain criteria for award:

N/A

ORDINANCE #: 0316-2012

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: February 7, 2012
