CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

To accompany legislation which waives any provisions of Columbus City Code Chapter 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)

☐ Sole source manufacturer/distributor.

☐ Sole distributor authorized for this territory.

☐ Patented product purchased for owner/developer.

☐ Sole company offering this unique service.

☒ Other: **The asset management database utilized by the Division is proprietary.**

2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

The information contained within the database can only be duplicated by IMS, and the equipment they own and operate to collect the data is highly specialized and serves to populate only this database. It would be uneconomical for the City to consider purchasing this type of equipment and collecting data necessary for input into the system.

3. Describe efforts to determine/verify that the company is the sole source:

IMS provides asset/pavement management services. The City entered into its first contract with IMS in 1993. At that time, it was understood that each and every consultant who provides these services does so by their own unique method. There are no federal standards for classifying pavement condition, so each consultant defines the parameters differently. In order to continue using the data and system already in place, the City must continue using the same company to provide the date updates. Starting with a new firm would require starting completely over, with new software, training, data, etc. IMS is the only company that performs this functionality in this manner. Other firms perform pavement management, but use different data parameters and values.

4. Indicate how the price or fee structure was determined:

This contract is for one year with yearly renewal options for the subsequent five years. There would be an option each year to perform the next phase of data collection, expanding or reducing data collection for various right-of-way assets as deemed appropriate by the Public Service Department. It is the Division's intention to return to Council for funding approval each year as part of this contract. The Division has a six-year plan for collecting data in stages for input into the database. This will provide more current data to help us better evaluate our resurfacing program, along with providing the necessary requirements for OPWC.

Approved: _____

Finance Director/Procurement Manager **Date**