Joshua R. Lapp

Urban Planner

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EDUCATION

The Ohio State University   Columbus, Ohio   September 2008-Present
B.S. in City and Regional Planning
Expected: October 10, 2013

Urbana University   Urbana, Ohio   August 2007-May 2008

EXPERIENCE

Development Coordinator, Homeport Homeownership   Columbus, Ohio   Sept 2011 – Present
- Identify, analyze, and coordinate the acquisition of homes for redevelopment throughout Central Ohio
- Research and implement the Retune Program for economic development in the King-Lincoln District
- Manage and coordinate the Restore Franklin County program of scattered site redevelopment
- Project budgeting and financial management for various redevelopment programs
- Assist with office administration including data collection, grants reporting, and server organization
- Research forward thinking ideas and strategies to improve neighborhoods and sustain the organization
- Operate and maintain King-Lincoln District Facebook, Twitter and website

Board Member, Transit Columbus   Columbus, Ohio   February 2013 – Present
- Assist and grow a grassroots advocacy group for public transit in Central Ohio
- Stage events, hold meetings, work with organizations to promote the use and expansion of public transit

Development Analyst Intern, Homeport Homeownership   Columbus, Ohio   May 2011 – Sept 2011
- Create applications for development acquisition and funding including HDP, NSP and Land Bank
- Assist with office administration including delivering documents, processing documents and maintenance of the server

Pharmaceutical Technician Boehringer Ingeheim   Columbus, Ohio   May 2009 – Sept 2011
- Perform the Set-up, Run and Clean of Dispensed, Manufactured and Packaged product ensuring compliance with all policies, procedures, operate numerous programs such as SAP and Caribou
- Maintains and ensures documentation, both written and electronic, is accurate, complete and factual as required by policies, procedures and regulatory guidelines.
- Provides input and suggestions for process improvements as well as for procedure writing and revision.

TECHNICAL SKILLS

- Microsoft Office
- Microsoft Access
- Adobe Illustrator
- Social Media
- Microsoft Excel
- Adobe InDesign
- Adobe Photoshop
- Web Content Management