
**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- ☐ An unanticipated breakdown created an unplanned, emergency need.
- ☐ The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- ☐ Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- ☐ Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- ☐ A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- ☒ Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: The low bidder did not provide pricing for requested optional items and did not meet specifications, while the second lowest bidder did have the options available (options were unpriced at the time of bid) that exceeded specifications that increase driver safety, vehicle longevity, and overall value for the City. The second lowest bidder, Best Equipment, did not provide an initial quote for the required 180 day period.

2. Informal bid procedure used: ☐ Yes ☒ No Explain:

Formal bid process utilized

3. Informal bids received and prices for each:

N/A

4. If lowest bid was not accepted, Explain:

The second lowest bidder met specifications while the lowest bidder did not. The second lowest bidder was also able to provide optional items requested in the bid with pricing provided after the initial bid, providing increased driver safety, vehicle longevity, and overall additional value to the City.

Ordinance No.: 3242-2025

Approved By: Authorized Approval on Corresponding Legislative File
