

2017 – 2019 CONSTRUCTION ADMINISTRATION SVCS., Mod #4
Sale Rd. Area Water Line Imp's, CIP #690236-100079

Information to be included in all Legislation authorizing entering into a Contract:

- 1. The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No.-Exp. Date</u>	<u>DAX #</u>	<u>City/State</u>	<u>Status</u>
CTL Engineering, Inc.	31-0680767 – 8/3/18	4209	Columbus, OH	ASN
PRIME AE Group, Inc.	26-0546656 – 10/4/18	2102	Columbus, OH	ASN
DLZ Ohio, Inc.	31-1268980 – 2/28/20	4939	Columbus, OH	MBR
Stantec Consulting Svcs.	11-2167170 – 9/7/19	0462	Columbus, OH	MAJ

- 2. What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

Requests for Proposals (RFP's) were opened on November 4, 2016.

- 3. List the ranking and order of all bidders.**

The proposals were reviewed to confirm the offeror's ability to perform required services but were not ranked. All four were chosen to receive multiyear construction administration / inspection contracts.

- 4. Complete address, contact name, phone number, e-mail address, and original contract number for the successful bidder only.**

CTL Engineering, Inc.
 2860 Fisher Road, Columbus, Ohio 43204
 Hassan Zahran, [hazahran@ctleng.com](mailto:hzahran@ctleng.com), Ph: (614) 276-8123, FAX: Fax: (614) 276-6377
 Original CT No's: PO65668, PO65682, PO65685, PO65689, PO060681 & PO060688
 Mod #1 CT No: PO101386
 Mod #2 CT No: PO105268
 Mod #3 CT No: PO110030 & PO110036

- 5. A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

The work includes furnishing Construction Administration / Inspection services for the 2017 – 2019 fiscal years for Division of Sewerage and Drainage, Division of Water, Division of Power, and the Department of Finance and Management projects.

The work includes full-time or part-time Construction Administration Services including resident project inspection for any specific project identified. In general, the Consultant will respond to the Contractor's requests for information, respond to inquiries regarding the interpretation of the contract documents, review Contractors claims for additional services and costs, review quality or materials/equipment substitutions and provide recommendations to the City, coordinate project submittals, schedule and chair progress meetings, and other services as directed by the City.

ORD #1526-2018

The original agreement included services for four (4) Sewerage and Drainage projects and two (2) Division of Power projects:

Division of Sewerage and Drainage:

General CA/CI	650800-100000
Petzinger Road Sanitary Sewer	650739-100000
Weisheimer / Indian Springs Integrated Solutions	650870-100002
Weisheimer / Indian Springs Roadway Improvements	650870-100002

Division of Power:

Broad Meadows Underground Street Lighting Imp's	670778-100001
Dublin-Granville / Deewood / Maple Canyon SL Imp's	670866-100000

Modification No. 1 included services for the Division of Power's Alternate 69kv Line to West Substation Project, CIP #670772-100000.

Modification No. 2 included services for the joint Sewer/Water Terrace/Broad Stormwater System Improvements and Eureka/Steele Water Line Improvements Project, CIP #'s 611009-100000 and 690236-100074, respectively; and

Modification No. 3 included services for the Division of Water's Scottwood Road Area Water Line Improvements Project (CIP #690236-100076) and CA-CI for General Construction Projects (CIP #690549-100001); and

Modification No. 4 (current) includes services for the Division of Water's Sale Road Area Water Line Improvements Project (CIP #690236-100079); and

The community planning area for the Sale Road Area Water Line Improvements Project is "North Linden".

*Future modifications are anticipated, but unknown at this time.

6. A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.

This is a three-year agreement from 2017 through 2019. The specific duration of services on each project are negotiated between the contracting agency and the consultant. The duration of the Sale Road Area Water Line Improvements Project is 410 calendar days (~ 14 months).

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

The Division of Water does not have the manpower to perform all of the duties necessary to administer and inspect construction of said projects; CTL Engineering will perform the services.

The goal of the Sale Road project is to replace or rehabilitate the existing 6-inch and 8-inch water lines that have a high break frequency, which will improve water service, decrease

ORD #1526-2018

burden on water maintenance operations, and reduce water loss. The Neighborhood Liaison has been contacted and informed of this project.

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

Original Agreement Amount:	\$1,176,463.19
Contract No's: PO65668, PO65682, PO65685, PO65689, PO060681 & PO060688	
Modification 1 (PO101386):	\$ 525,719.94
Modification 2 (PO105268):	\$1,163,550.45
Modification 3 (PO110030 & PO110036):	\$ 709,805.75
Modification 4 (current):	\$ 532,160.68
Total (Orig. + Mods 1 - 4)	\$4,107,700.01

Mod #4 breakdown:

1. Sale Road Area Water Line Improvements (690236-100079, Contract 2054):
\$532,160.68

*Future modifications are anticipated, but unknown at this time.

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The work includes furnishing professional Construction Administration / Construction Inspection Services for the Division of Water's Sale Road Water Line Improvements Project, CIP No. 690236-100079.

10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

This is a three-year agreement for fiscal years 2017-2019 and modifications were anticipated and explained in the original legislation under Original Ordinance No. 0875-2017, as well as Modification No. 1 under Ordinance No. 3084-2017, Modification No. 2 under Ordinance No. 3270-2017, and Modification No. 3 under Ordinance No. 0229-2018.

11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

Terms under the original Request for Proposal (RFP) indicated several firms would provide Construction Administration Services for projects in 2017, 2018, and 2019. The procurement process for selecting CTL Engineering, Inc. was explained in Ordinance No. 0875-2017.

12. **A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

ORIGINAL CONTRACT:

Division of Sewerage and Drainage:

General CA/CI (650800-100000) (PO065668)	\$ 50,000.00
Petzinger Road Sanitary Sewer (650739-100000) (PO065682)	\$ 196,137.96
Weisheimer / Indian Springs Integrated Solutions (650870-100002) (PO065685)	\$ 329,533.14
Weisheimer / Indian Springs Roadway Imp's (650870-100002) (PO065689)	\$ 471,342.20
	<u>\$ 1,047,013.30</u>

Division of Power:

Broad Meadows Underground SL Imp's (670778-100001) (PO060681)	\$ 23,100.11
Dublin-Granville/Deewood/Maple Canyon SL Imp's (670866-100000) (PO060688)	<u>\$ 106,349.78</u>
	\$ 129,449.89

MODIFICATION NO. 1 (PO101386):

Division of Power:

Alternate 69kV Line to West Substation (670772-100000)	\$525,719.94
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MODIFICATION NO. 2 (PO105268):

Division of Sewerage and Drainage, Stormwater Section:

Terrace / Broad Stormwater System Improvements (611009-100000)	\$959,563.45
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Division of Water:

Eureka / Steele Water Line Improvements (690236-100074)	\$203,987.00
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MODIFICATION NO. 3 (PO110030 & PO110036):

Division of Water:

Scottwood Road Area Water Line Improvements (690236-100076) (PO110030)	\$509,805.75
CA-CI for General Construction Projects (690549-100001) (PO110036)	\$200,000.00

MODIFICATION NO. 4 (current):

Division of Water:

Sale Road Area Water Line Improvements (690236-100079)	\$532,160.68
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TOTAL (Orig. + Mods 1-4) \$4,107,700.01

13. **An explanation of how the cost of the modification was determined.**

Cost proposals were provided by CTL Engineering, Inc., reviewed by the Division of Water, and deemed acceptable.