

Information to be included in all Legislation Modifying Contracts:

The names of all companies bidding or submitting an RFP or RFSQ for the original contract.

AA Programmed Janitorial	Aetna Building Maintenance	Dove Building Service
Jan-Pro of Columbus	K&M Kleening Svc.	Mid-American Cleaning

The location by City and State of all companies bidding or submitting an RFP or RFSQ for the original contract.

The location of each bidder was Columbus, Ohio.

The status, Majority, MBE, FBE, of all companies bidding or submitting an RFP or RFSQ for the original contract.

AA Programmed Janitorial	Majority
Aetna Building Maintenance	Majority
Dove Building Service	M1A
Jan-Pro of Columbus	Majority
K&M Kleening Svc.	M1A
Mid-American Cleaning	Majority

The name and location of the firm awarded the original contract and the Contract Number.

K & M Kleening Services, Inc. EL003747

A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.

Various janitorial duties at the Public Utilities Complex: trash removal, vacuum, mop, and polish floors, re-stock restroom soap dispensers and sanitary paper products, wipe-down surfaces & fixtures in restrooms, clean stairs, respond to spills, etc...

An updated contract timeline to contract completion.

These are daily activities. The current contract (modification #1) ends October 12, 2005.

A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

Original contract:	EL003747	\$168,327.62	10/13/03 – 10/12/04
Modification #1:	EL004645	\$190,419.02	10/13/04 – 10/12/05
Modification #2:	pending	\$210,904.62	10/13/05 – 10/12/06

A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

Various janitorial duties at the Public Utilities Complex: trash removal, vacuum, mop, and polish floors, re-stock restroom soap dispensers, clean surfaces & fixtures in restrooms, clean stairs, respond to spills, etc...

If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

The Division anticipates encumbering funds for janitorial services annually. The initial terms of the agreement included the option to extend the contract for two one-year periods, for maximum contract duration of three years. The Division plans to formally bid these services in 2006.

An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

These janitorial services were originally bid out on Solicitation# SA000495. The Division of Water hired Systems by Rich Consulting to develop standards for janitorial services at the Public Utilities Complex. The Division evaluated six bids based on their management fee, net bid price, net wages, and relevant references. Upon analysis of the bids, our consultant recommended K&M Kleening Service, Inc. as they received the highest rating. The work performed in the modification is the same work as in the original contract; it would not be reasonable to bid out specific services as we would just be bidding out the entire service.

A cost summary to include the original contract amount, the cost of each modification to date, (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

Original contract:	EL003747	\$168,327.62	10/13/03 – 10/12/04
Modification #1:	EL004645	\$190,419.02	10/13/04 – 10/12/05

Modification #2	pending	<u>\$210,904.62</u>	10/13/05 – 10/12/06
Total cost of contract		\$569,651.26	