

**Department of Public Utilities
Summary Report**

Division: Director's Office

Date of Notice _____

To City Council: _____

Project: _____ **Estimated Cost:** _____

RFSQ Due Date: _____

Dept.Env. Mg. System Project to be negotiated

Date of Report: _____

Committee's Ranking of Technical Proposals

Offeror:	Total Points:
<u>Gresham, Smith, & Partners</u>	<u>251.5</u>
<u>Malcolm Pirnie</u>	<u>228.5</u>

Committee Members

Name:	Classification:
<u>Dan J. Hanket</u>	<u>Assistant Director</u>
<u>Steve Salay</u>	<u>Assistant Administrator, DOSD</u>
<u>Joyce Bushman</u>	<u>Assistant Division Administrator, Power</u>

Offerors Not Scored

Offeror:	Total Points:	Explain:
<u>August Mack</u>	_____	_____

The proposal failed to follow the RFP outline for submitting a proposal. It failed to acknowledge the environmental compliance work already completed by the Department. It assumes that the City will outsource all compliance by having the consultant implement all environmental and health and safety recordkeeping and reporting requirements, completing on-site inspections, and preparing and submitting reports. All of these proposals are much more appropriate for a private client.

Evaluation of Proposal

A. Project Approach

A.1. Presentation well-structured, clear and succinct

Offeror: Gresham Smith and Partners

Proposed Subcontractors: _____

Max. # pts. Possible

10

Avg. pts. Received

9.5

Major Concerns; Explanation of Points Provided

Well structured, detailed yet succinct. Clearly identified steps for commencement of project, notably brought in city management beyond this department in planning the EMS, planned and provided support for procedure development and training. Well thought out plan for assignment of staff and associated hours to complete each task.

Offeror: Malcolm Pirnie

Proposed Subcontractors: _____

Max. # pts. Possible

10

Avg. pts. Received

7.3

Major Concerns; Explanation of Points Provided

While clearly MP has a thorough understanding of EMS principles, its proposal on conducting workshops between the selected pilot facilities and the rest of the department was not clear. Proposal not clear on how DPU staff will implement the remaining EMS work after completion of EMS' for pilot project facilities. Major responsibility under this proposal will fall back on the department that may still need much hands-on assistance, even after much training.

Offeror: August Mack

Proposed Subcontractors: _____

Max. # pts. Possible

10

Avg. pts. Received

Major Concerns; Explanation of Points Provided

Evaluation of Proposal
A.2 Project Schedule is realistic and meets department needs

Offeror: Gresham, Smith and Partners

Proposed Subcontractors: _____

Max. # pts. Possible	Avg. pts. Received
10	9.7

Major Concerns; Explanation of Points Provided

Proposal sets out the necessary steps to develop the EMS and provides sufficient consultant support each step of the way. Importantly, the proposal includes all facilities in the effort from the beginning which recognizes department-wide approach the Department has already adopted in meeting its environmental challenges. The proposal emphasizes the need for grass roots work and interdepartmental cooperation to achieve the EMS. Project hours appear realistic and budgeted hours for each staff for each task is clear.

Offeror: Malcolm Pirnie

Proposed Subcontractors: _____

Max. # pts. Possible	Avg. pts. Received
10	7.3

Major Concerns; Explanation of Points Provided

While the EMS steps are addressed, the proposal relies heavily on workshops to drive the EMS preparation process. The proposal seeks to select only two facilities to commence the EMS preparation which overlooks the fact that many of the necessary procedures and training for the 2 facilities will of necessity have to involve the remaining units that will be directly affected by the pilot EMS. The length of the workshops (2-3 days) and the frequency of the workshops will overly burden staff. Concern that dropping back the EMS effort to two facilities will result in the loss of momentum the department has hopefully achieved to date in implementing EMS principles. There appear to be too few hours to accomplish the tasks at hand - the budgeted hours are not as clear.

Offeror: August Mack

Proposed Subcontractors: _____

Max. # pts. Possible	Avg. pts. Received
10	

Major Concerns; Explanation of Points Provided

Evaluation of Proposals

A.Proposal Quality

A.3. Project approach leads to product which assures environmental compliance while minimizing adverse environmental impacts through implementation of an EMS

Offeror: Gresham, Smith and Partners
Proposed Subcontractors: _____

Max. # pts. Avg. pts.

Possible Received Major Concerns; Explanation of Points Provided

30	28.6	Strong support provided to complete the process of identifying environmental aspects at the facilities and developing written procedures; carefully thought out plan in man hours and staff to achieve each of the EMS milestones; builds on the environmental team leader structure and environmental management plans already in place; provides for situations where hands-on training and guidance are needed on an issue by issue basis such as SPCC compliance. Notably consultant was the only one that used recyclable paper in its bid proposal evidencing its attention to sustainability issues.
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Offeror: Malcolm Pirnie
Proposed Subcontractors: _____

Max. # pts. Avg. pts.

Possible Received Major Concerns; Explanation of Points Provided

30	26.3	Project structure covers EMS requirements; however, proposal not as strong in that approach omits one enterprise fund - power or water - in the pilot project phase; there is an overreliance on workshops, there is a top down approach which first focuses on the EMS manual preparation and then trains staff on the elements for implementation.
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Offeror: August Mack
Proposed Subcontractors: _____

Max. # pts. Avg. pts.

Possible Received Major Concerns; Explanation of Points Provided

30		
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Evaluation of Proposals
B. Project team experience

B.1. Education and training fits the project's needs

Offeror: Gresham, Smith and Partners

Proposed Subcontractors: _____

Max. # pts.

Possible

10

Avg. pts.

Received

10

Major Concerns; Explanation of Points Provided

Satisfactory

Offeror: Malcolm Pirnie

Proposed Subcontractors: _____

Max. # pts.

Possible

10

Avg. pts.

Received

10

Major Concerns; Explanation of Points Provided

Satisfactory

Offeror: August Mack

Proposed Subcontractors: _____

Max. # pts.

Possible

10

Avg. pts.

Received

Major Concerns; Explanation of Points Provided

Evaluation of Proposals

B.2 Experience on similar projects completed in past 3 years for this Department, other City departments, or other government and business entities

Offeror: Gresham Smith and Partners

Proposed Subcontractors: _____

Max. # pts. Avg. pts.

Possible Received Major Concerns; Explanation of Points Provided

10	9.3	Two staff have impressive experience in EMS preparation - one who finished up an EMS for the City of Dallas. Audit staff strong in composition.
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Offeror: Malcolm Pirnie

Proposed Subcontractors: _____

Max. # pts. Avg. pts.

Possible Received Major Concerns; Explanation of Points Provided

10	8	While two team leaders have extensive EMS experience one with assisting a major utility, most experience in the private sector. Audit team includes lawyer/engineer of subcontractor which may not be as helpful or needed for this particular project based on current staffing of the Regulatory Compliance Section.
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Offeror: August Mack

Proposed Subcontractors: _____

Max. # pts. Avg. pts.

Possible Received Major Concerns; Explanation of Points Provided

10	
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**Evaluation of Proposals
B. Project Team Experience**

B.3 Team assignments represent the best mix of talent for the assigned task

Offeror: Gresham Smith and Partners

Proposed Subcontractors: _____

Max. # pts. Avg. pts.

Possible Received Major Concerns; Explanation of Points Provided

5	5	Staff well selected and properly assigned to the tasks at hand. Former Dallas EMS lead now on consultant staff as one two EMS advisors.
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Offeror: Malcolm Pirnie

Proposed Subcontractors: _____

Max. # pts. Avg. pts.

Possible Received Major Concerns; Explanation of Points Provided

5	4.7	Strong EMS trainers selected for the workshops but support team for auditing not as well staffed and experienced as Gresham. Hours appear to be underestimated for the tasks at hand. Project manager appears to be less involved in project than expected for the level of effort.
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Offeror: August Mack

Proposed Subcontractors: _____

Max. # pts. Avg. pts.

Possible Received Major Concerns; Explanation of Points Provided

5		
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**Evaluation of Proposals
C. Project team workload**

C.1. Proposal demonstrates availability of project team to complete project expeditiously

Offeror: Gresham Smith and Partners

Proposed Subcontractors: _____

Max. # pts. Avg. pts.

Possible Received Major Concerns; Explanation of Points Provided

5	5	Satisfactory
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Offeror: Malcolm Pirnie

Proposed Subcontractors: _____

Max. # pts. Avg. pts.

Possible Received Major Concerns; Explanation of Points Provided

5	5	Satisfactory
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Offeror: AugustMack

Proposed Subcontractors: _____

Max. # pts. Avg. pts.

Possible Received Major Concerns; Explanation of Points Provided

5		
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Evaluation of Technical Proposal

Local Work force - 0 to 20 points

Offeror: Gresham Smith and Partners

Proposed Local Subcontractor: Total Compliance; Sander Group Environmental

Describe other considerations, concerns about workforce:

Offeror: Malcolm Pirnie

Proposed Local Subcontractor: Resource International, Stone Environmental

Describe other considerations, concerns about workforce:

Offeror: August Mack

Proposed Local Subcontractor: _____

Describe other considerations, concerns about workforce:

C. PROJECT TEAM WORKLOAD							5	D. Local Workforce [select only one]				20	Totals
C.1. Proposal demonstrates the availability of the project team to complete the project expeditiously								E.1. 90% in Columbus	E.2. 75% in Columbus	E.3. 90% inside Franklin County	E.4. 50% in Columbus		
								<i>At least 90% of the Team's project labor costs are assignable to employees paying City of Columbus income tax on the date the proposal is submitted</i>	<i>At least 75% of the Team's project labor costs are assignable to employees paying City of Columbus income tax on the date the proposal is submitted</i>	<i>At least 90% of the Team's labor will be performed in an office location within Franklin County but outside of the Columbus Corporate limits on the date the proposal is submitted</i>	<i>At least 50% of the Team's project labor costs are assignable to employees paying City of Columbus income tax on the date the proposal is submitted</i>		
5.0								20.0	15.0	10.0	10.0		
SS	JB	DH						[Assigned by group/per document]					
												0.0	
5.0	5.0	5.0						20.0				251.5	
5.0	5.0	5.0						20.0				228.5	

Evaluation of Proposal
A.2 Project Schedule is realistic and meets department needs

Offeror: Gresham, Smith and Partners

Proposed Subcontractors: _____

Max. # pts. **Avg. pts.**
Possible **Received**

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Proposed Subcontractors: _____

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Offeror: August Mack

Proposed Subcontractors: _____

Max. # pts. **Avg. pts.**
Possible **Received**

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Major Concerns; Explanation of Points Provided