

# Statement of Work

**Overview:**

The City of Columbus is contracting with Navigator Management Partners, LLC to provide project consulting services for the purpose of performing an independent verification and validation effort along with project management for the implementation of the Lawson HCM project. This Statement of Work shall be effective as of the last date signed by a party below. This Statement of Work and all services performed hereunder are governed by the terms and conditions of the Contract between The City of Columbus and Navigator Management Partners, LLC.

**Resources:**

Work will be performed by the following individual(s) below. Additional resources could be brought onto this engagement at the discretion of Navigator Management Partners, LLC.

**Scope of Engagement:**

1. Evaluate the progress and status to date on the Lawson HCM & Payroll project and provide an executive findings report on the overall status of the project and resources. This assessment will include a business and technical analysis that is inclusive of project documentation, interviews with city and contractor project team members, and sponsor/stakeholder analysis.
2. Following this initial scope of work, Project Management oversight will commence January 21, 2013 to support and assist with the recommendations made in the executive status report. It is preferred that Navigator Management Partner’s planned on-site engagement hours coincide with the presence and availability of Lawson resources.

**Schedule of Pricing:**

Resource Name	Hours Not To Exceed	Rate	Cost Not To Exceed
Todd Warner	230	Fixed Cost	\$30,000
Nicole Tosoian	230		
Dave Schoettmer	60		
TBD	138	\$145	\$20,000

- This is a “not to exceed cost” Statement of Work. A new SOW must be signed for any costs above the amount listed as the Cost Not to Exceed in excess of the total cost of \$50,000. New SOWs are subject to approval by proper City authorities, as evidenced by a purchase order certified by the City Auditor.
- There will be no travel expenses associated with these resources.
- Consultants are responsible for providing their own PC’s and any needed software to support their deliverables.