

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other \_\_\_\_\_

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2. Detailed explanation of reason (must be completed by division):

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3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

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4. Informal bids received and prices for each:

The Purchasing Office recommends a contract be established based on a contract already in place for on-line auction services established by the State of Ohio. The State of Ohio, Department of Administrative Services, General Services Division, Office of State Purchasing advertised and requested proposals for on-line auction services on behalf of the State of Ohio governmental agencies just this past summer. Approximately ten potential providers were contacted, two providers (2 MAJ) responded. After conducting a review and scoring the proposals, the State of Ohio Office of State Purchasing recommended the contract be awarded to GovDeals, Inc.

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5. If lowest bid was not accepted, explain criteria for award:

The evaluation was pursued with a request for proposals with evaluation criteria such as price, experience, ability, capacity, past performance.

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ORDINANCE #: 0356-2004

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: \_\_\_\_\_

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