# **Template for Authorizing Appropriation**

If fewer than three lines are needed please delete rows If more than 3 lines are needed lease insert rows.

Ord Number
3331-2021

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Section 3	Section 4	Section 5	Project ID	Amount
1	43	4301	10	69101	2240	000000	CW001	n/a	n/a	n/a	n/a	\$500,000.00
2	43	4301	03	63050	2223	222351	CW001	n/a	n/a	n/a	n/a	\$500,000.00

#### Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows If more than 3 lines are needed lease insert rows.

**Ord Number** 3331-2021

## **Transfer From:**

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	45	4501	03	63000	2209	220902	CW012						\$500,000.00

#### **Transfer To:**

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	43	4301	05	65026	2209	220902	CW402						\$500,000.00

# **Template To Authorize Transfer Between Different Funds**

If fewer than three lines are needed please delete rows If more than 3 lines are needed please insert rows.

C	ord Number
í	3331-2021

## **Transfer From:**

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	4301	10	69101	2240	000000	CW001	N/A	N/A	N/A	N/A	N/A	\$500,000

Total \$500,000

## Transfer To:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	4301	80	49001	2223	222351	CW001	N/A	N/A	N/A	N/A	N/A	\$500,000

Total \$500,000

# AC Template (for authorizing expenditures)

\*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

\*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

**Ord Number** 3331-2021

Type of AC Requested	Purchase Requisitio n (PR)#
ACPO	

Line # of AC	Procurem ent Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program
10		43	4301	05	65026	2223	222351	CW001

Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Planning Area	Amount
						\$250,000.00