

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

---

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other \_\_\_\_\_

---

2. Detailed explanation of reason (must be completed by division): Insurance for the Division's six (6) MD 500E Model helicopters will expire on March 8, 2005. Trying to get better pricing, informal bids were solicited instead of renewing the current contract.

---

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

---

4. Informal bids received and prices for each: Two bids were received from AON Risk Services, Inc.

#1 bid was for \$194,016.00 in which no profit commission was offered.

#2 bid was for \$199,848.00 in which a profit commission of \$20,062.00 was offered (providing there have been no losses at expiration on March 9, 2005.)

---

5. If lowest bid was not accepted, explain criteria for award: Although bid #1 was the lowest offered; bid #2 has the profit commission, providing no losses, that makes bid #2 the lowest.

---

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:

---