

**CITY OF COLUMBUS  
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY  
CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Verification of sole source:  
(Why no other individual or business is capable of supplying the needed item)

sole manufacturer/distributor

sole company offering this unique service (manufacturer's warranty/product support)

other \_\_\_\_\_

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2. Describe efforts to determine that the company was a sole source:

The primary function of the Water Research Foundation is the addressing of operational problems of utilities, using expertise of utilities, universities, consultants, etc., in order to find more advanced and cost effective solutions to perennial concerns.

This is a unique agency dedicated to determining and solving the problems of the water industries all over the country.

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3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

There is no specific item or service requested, but any new technologies, information, or other benefits generated by the research will be available to the Division of Water.

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4. Indicate how the price or fee structure was determined:

The cost of the annual subscription is determined by a formula comprising the number of million gallons of water delivered and sold annually.

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APPROVED  
BY:

DATE:

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(Procurement Manager)