

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other AT&T has a Master Agreement with the City of Columbus. Through the City Master Agreement, the City of Columbus owns phone numbers making it impractical to use another vendor.

2. Detailed explanation of reason (must be completed by division):

The Municipal Court Clerk's phone numbers are owned through the City Master's agreement and have been for decades. Bidding this service would not be practical and would require additional funds from the City and Municipal Court Clerk's Office

3. Informal procedure used: N/A

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each: N/A

5. If lowest bid was not accepted, explain criteria for award: N/A

ORDINANCE #: 0461-2026

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: 2/10/2026