

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other \_\_\_\_\_

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2. Detailed explanation of reason (must be completed by division):

The waiver of the competitive bidding provisions of the Columbus City Codes is necessary as 2K General Company did not include a pricing element for the window grills in its bid submittal. During the due diligence review of the bids this omission was identified and 2K offered the add-on pricing bringing their total bid to \$3,374,211.50. After adding this additional cost to the original bid offer the project cost remains substantially lower than the next lowest bid by nearly \$700,000.00. Otherwise the 2K bid was fully responsive, the City has worked successfully with 2K on other projects, and both the City and the project design professional (Schooley Caldwell) believe 2K to be fully qualified for this project. Rejecting this bid to contract with the next highest bid would cost the City considerably more.

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3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

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4. Informal bids received and prices for each:

Not Applicable.

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5. If lowest bid was not accepted, explain criteria for award:

Not Applicable.

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ORDINANCE #:

APPROVED BY:

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*Authorized Approval on Corresponding Legislative File*

DATE: