

**Information to be included in all Legislation authorizing  
Entering into Contracts:**

The names of all companies bidding, or submitting an RFP or RFSQ

RR Donnelley  
SmartBill Ltd  
Kubra Data Transfer Ltd.  
CDS Global  
Invoice Cloud  
FIS Global  
InfoSend  
Huntington  
First Billing Services

The location by City and State of all companies bidding, or submitting an RFP or RFSQ

RR Donnelley-Columbus, OH  
SmartBill Ltd-Hebron, OH  
Kubra Data Transfer Ltd.-Coppell, TX  
CDS Global-Des Moines, IA  
Invoice Cloud-Noblesville, IN  
FIS Global-Jacksonville, FL  
InfoSend-Anaheim, CA  
Huntington-Columbus, OH  
First Billing Services-Centerville, OH

The status, Majority, MBE or FBE, of all companies bidding, or submitting an RFP or RFSQ

RR Donnelley-Majority  
SmartBill Ltd-Majority  
Kubra Data Transfer Ltd.-Majority  
CDS Global-Majority  
Invoice Cloud-Majority  
FIS Global-Majority  
InfoSend-Majority  
Huntington-Majority  
First Billing Services-Majority

A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.

The purpose of this legislation is to authorize the Director of Public Utilities to enter into an agreement with Infosend, Inc., to provide Electronic/Traditional Bill Presentment and Payment Application for the Department of Public Utilities. As part of this agreement the Department is required to submit a postage deposit to the contractor prior to the first mailing and this amount will remain in deposit for the duration of the agreement. This service will provide the department with a comprehensive electronic billing solution that will enable its customers the convenience of receiving and paying their City of Columbus utility accounts online or continue to manage their utility account through traditional means. In addition, this environmentally-friendly bill presentment solution will play a significant role in the City's goals of protecting the environment by offering our customers a choice to manage their utility accounts online. It is requested that this ordinance be handled in an emergency manner in order to expedite the departmental goal of implementing this bill presentment solution to our utility customers.

A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.

**Services under this agreement are to be provided over a period of three years. Subject to mutual agreement, the period covered by the ensuing contract, under the same terms, conditions and pricing stated therein can be extended for two (2) additional one (1) year extensions.**

An estimate of the full estimated cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.

**Funds for the project shall be reviewed and approved each year of the three year contract by City Council and the Mayor, and Auditor's certification of funds. Notwithstanding any provision in this Agreement to the contrary, the maximum obligation of the City for services described in this agreement for the period commencing on December 1, 2013 through November 30, 2014 ("Year 1") is limited to the amount of one million three hundred thousand eighty-one dollars (\$1,300,081.00), unless all the following occur: this Agreement is modified in writing; City Council enacts an ordinance approving the new amount; the Mayor has authorized the additional amount; and the Auditor has certified the additional funds. The City is not obligated to spend the maximum obligation authorized under this Agreement. Year 2 costs under this agreement for the period from December 1, 2014 through November 30, 2015 are estimated at one million one hundred thousand dollars (\$1,100,000.00). Year 3 costs for the period from December 1, 2015 through November 30, 2016 are estimated at one million dollars (\$1,000,000.00).**