

Brenda J. Curtiss  
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## **WORK EXPERIENCE**

1. Executive Director, Ohio Statewide Independent Living Council 1/04-present
2. Interim Director, Ohio Statewide Independent Living Council (OSILC) 7/03-1/04
3. Publications Manager, OSILC 3/03-7/03
4. Independent Living Advocate 5/02-2/03
5. Project Advocate, OSILC 10/00-5/02 As a shared job between another CIL and the OSILC, I was part of the decision making process on many projects , including:
  - Three-Year State Plan (2002-2004) the federally required document outlining the goals, objectives and presumed outcomes for the funds given to the IL program.
  - Annual 704 Report required by the feds to account for accomplishments/failures in the state plan
  - Statewide retreat for the CILs and OSILC
  - Annual Meetings
  - Annual budgets for OSILC and my position
  - Working with a diverse population of people with disabilities, parents of children with disabilities, children with disabilities, advocates, and legislators.
6. OCIL- Coordinator, Ohio Association of Centers for Independent Living 9/99-9/00 Collaborated with OSILC, Ohio and Federal government agencies to successfully resolve disputes with the Rehabilitation Services Administration (feds) and the Ohio Rehabilitation Services Commission regarding the status of OSILC and the threat of discontinued funding for IL program in Ohio.
7. OCIL Coordinator, Independent Living Skills Specialist, Mid-Ohio Board for an Independent Living Environment (MOBILE) 11/98-9/99—A job share between MOBILE, an Independent Living Center, and the association of Ohio's nine center directors (OCIL).

8. Columbus Marathon 1995-2000

- 1995-1996 administrative assistant on a full time volunteer basis. Assisted in the coordination of a yearly race with more than 6,000 participants and 2,400 volunteers.
- 1997-2000 Race Captain for the Columbus Marathon Relay. Supervised budgeting, racecourse layout, organization, sponsorship communication, and volunteer recruitment. Utilized over 150 volunteers for the weekend.

**EDUCATION**

1995-1996 Columbus State Community College, Columbus, Ohio. Computer Science Minor. Classes in Windows, Excel, Access, PowerPoint, Microsoft Office, PC Operating Systems, and PC Maintenance.

1977-1980 Hiram College Hiram, Ohio. General Sciences Major

Other Education In the course of my IL work, I have taken numerous courses on the ADA, TWIAA, the Workforce Investment Act, Fair Housing, the Rehabilitation Act, EDGAR, and seminars from CMS about the federal grants available for Olmstead Implementation.