AC Template (for authorizing expenditures)

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

Ord Number	
0357-2022	AT &

Type of AC Requested	Purchase Requisition (PR)#
ACPR	

Line # of AC	Procurement Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Planning Area	Amount
10	Data voice or multimedia network equipment or platform rental or leasing services	47	47-02	03	63952	5100	510010	IT021	470201	IT15	NA	NA	NA	NA	\$ 150,000.00

150,000.00

Template for Authorizing Appropriation

If fewer than three lines are needed please delete rows
If more than 3 lines are needed lease insert rows.

Ord Number 0357-2022

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Section 3	Section 4	Section 5	Project ID	Amount
10	47	47-02	03	63040	5100	510010	IT021	NA	NA	NA	NA	\$ 96,070.54
20	47	47-02	03	63946	5100	510010	IT021	NA	NA	NA	NA	\$ 3,100.00
30	47	47-02	03	63952	5100	510010	IT021	NA	NA	NA	NA	\$ 150,000.00
40	47	47-02	03	63050	5100	510010	IT021	NA	NA	NA	NA	\$ 129,868.75

internal bill; hopewell certs.
captioning
AT&T
professional svcs. (just in case)

Template To Authorize Transfer Between Different Funds

If fewer than three lines are needed please delete rows
If more than 3 lines are needed lease insert rows.

Ord Number

TRANSFER FROM

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount

TRANSFER TO:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.

Ord Number

TRANSFER FROM

Line #	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount

TRANSFER TO:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount