

Information to be included in all Legislation Modifying a Contract:

- 1. The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
DLZ Ohio, Inc.	31-1268980 – 2/19/15	Columbus, Oh	MBR
MS Consultants, Inc.	34-6546916 – 4/5/14	Columbus, Oh	MAJ
PRIME Engineering Inc.	26-0546656 – 2/17/14	Columbus, Oh	ASN
Stantec Consult. Svcs., Inc.	11-2167170 – 12/21/13	Columbus, Oh	MAJ

- 2. What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**

The Department undertook a successful Request for Proposal process in accordance with Section 329.12 of the Columbus City Codes in an effort to find three firms to provide an ongoing source of technical personnel to supplement existing city inspection personnel that are required to protect its customers' investment in its sanitary sewer and water infrastructures. Based upon an evaluation of the twelve proposals received for the three construction administration and inspection contracts to be awarded for the years of 2011-2013, utilizing predetermined criteria, a selection committee submitted the rankings to the Director of Public Utilities.

- 3. List the ranking and order of all bidders.**

The Director of Public Utilities determined that DLZ Ohio, Inc., PRIME Engineering, Inc. (fka Prime Engineering & Architects, Inc.), and Stantec Consulting Services, Inc. were the highest ranking firms capable of providing the required services.

- 4. The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

DLZ Ohio, Inc.
6121 Huntley Rd.
Columbus, Ohio 43229
Contact: Gary Bowen, gbowen@dlz.com
Telephone: (614) 888-0040
Fax: (614) 431-3854
EL011868

- 5. A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

The work includes furnishing professional services for Construction Administration Services during 2011-2013 on projects for the Division of Water (DOW) and the Division of Sewerage and Drainage (DOSD). The work includes full time or part time Construction Administration Services including resident project inspection for the specific project identified. In general the consultant will respond to the contractor's requests for information, respond to inquiries regarding the interpretation of the contract documents, review contractors claims for additional services and costs, review quality or materials/equipment substitutions and provide recommendations to the City, coordinate project submittals, schedule and chair progress meetings, and other services as directed by the City.

The original contract included services for the Near East Area Water Line Improvements Project and the Sullivant Avenue Water Line Cleaning & Lining Project.

Modification 1 included services for the Cooke Road 20-Inch Water Line Improvements project.

Modification 2 included services for the Azelda Avenue Area Water Line Improvements Project, the Duxberry Avenue Area Water Line Improvements Project, the Hague Avenue 24" Water Main Improvements Project, and the Nationwide Boulevard Transmission Main Improvements Project.

Modification 3 will include services for the 3568 Indianola Avenue Electrical Upgrades Project.

6. An updated contract timeline to contract completion.

The original contract was for a duration of three years beginning in 2011 and ending in 2013. The specific duration of services on each project are negotiated between the contracting agency and the consultant. The 3568 Indianola Avenue Electrical Upgrades Project has a duration of 60 days.

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

This project will provide a means for the Division of Water to test small and large diameter water meters. The testing of these meters will help identify possible existing issues, including but not limited to incorrect flow data readings and physical detriments in the meters themselves.

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

Original agreement, EL011868, \$510,000.00: Near East Area Water Line Improvements Project and the Sullivant Avenue Water Line Cleaning & Lining Project

Modification No. 1, EL013273, \$103,355.00: Cooke Road 20-Inch Water Line Improvements Project.

Modification No. 2, EL014208, \$892,431.36: Azelda Avenue Area Water Line Improvements, Duxberry Avenue Area Water Line Improvements, Hague Avenue 24" Water Main Improvements, and Nationwide Boulevard Transmission Main Improvements

Modification No. 3, \$6,273.08: 3568 Indianola Avenue Electrical Upgrades Project.

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The work includes furnishing professional services for Construction Administration and Inspection Services for the following Division of Water's 3568 Indianola Avenue Electrical Upgrades Project. Work under this project consists of electrical service improvements and interior electrical improvements to support a water meter testing apparatus at the 3568 Indianola Avenue facility.

10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

Future modifications for additional upcoming construction projects are anticipated and were explained in the original legislation, as well as modifications 1 and 2.

11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The original contract selected three firms to provide Construction Administration and Construction Inspection Services for projects in 2011, 2012, and 2013.

12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

Original Contract Amount:	\$ 510,000.00	(EL011868)
Modification 1	\$ 103,355.00	(EL013273)
Modification 2	\$ 892,431.36	(EL014208)
Modification 3 (current)	\$ 6,273.08	
Total (Orig. + Mods. 1 -3)	\$1,512,059.44	

*Future modifications are anticipated, but unknown at this time.

13. An explanation of how the cost of the modification was determined.

A cost proposal was provided by DLZ Ohio, Inc., reviewed by the Division of Water, and was deemed acceptable.