

**Information to be included in all Legislation Modifying Contracts:**

**The names of all companies bidding or submitting an RFP or RFSQ for the original contract.**

T & M Associates

**The location by City and State of all companies bidding or submitting an RFP or RFSQ for the original contract.**

T & M Associates, 4675 Lakehurst Court, Suite 250, Columbus, Oh 43016

**The status, Majority, MBE, FBE, of all companies bidding or submitting an RFP or RFSQ for the original contract.**

Majority status.

**The name and location of the firm awarded the original contract and the Contract Number.**

T & M Associates, 4675 Lakehurst Court, Suite 250, Columbus, Oh 43016

**A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

The Department of Public Utilities maintains an effective environmental compliance program in order to reduce any environmental impacts associated with its various activities. As part of the Department's Environmental Management System development process, the Department has identified air compliance as a regulatory subject area which requires additional support.

The Department of Public Utilities has ten (10) major facilities with air emission sources requiring some level of permitting. Three facilities are covered under Title V air permits. The Department requires the assistance of qualified and experienced consultant support to assist the Regulatory Compliance Section in managing the air compliance program. The consultant will assist with review and preparation of Ohio EPA and US EPA required reports, surveys of Department facilities to identify air emission sources, field studies of Department air emissions to determine types and amounts of pollutants, development of standard operating procedures for chemical usage, emission sources, facility compliance, and various other air compliance support functions.

**An updated contract timeline to contract completion.**

The current contract shall expire on July 2, 2017.

**A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately)**

None to date.

**A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation)**

This contract modification would consist of the same type of work described above.

**If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

The modification is provided for in the original contract terms.

The amount of additional funds needed for the second year is \$600,000.00. The first year of the contract was established for \$250,000.00. Total amount of modification No. 1 is ADD \$600,000.00. Total contract amount including this modification is \$850,000.00.

The need for \$250,000 additional funds was foreseen and is outlined in the original agreement and identified as part of the general services to be provided. Specifically, the project anticipated that applications for renewal of two (2) Clean Air Act Title V Operating permits would become due in the second year and would require revision of the Air Emissions Surveys for the City's two Wastewater Treatment Plants. Also foreseen was the need to conclude Air Toxics evaluation of the City's sewage sludge composting operations. This evaluation was commenced in the contract's first year.

**An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation)**

This contract was the result of Director's bids received in September 26, 2013. Four (4) proposals (MAJ) were received on September 26, 2013. The proposals were reviewed based on quality and feasibility. T & M Associates was determined to be best qualified to provide the professional services necessary for the Air Compliance Support Services Project. The resulting contract EL016011 is for three (3) years with each year originally anticipated not to exceed \$250,000.00 for a total cost of \$750,000.00. The original contract was for a period of three years.

**A cost summary to include the original contract amount, the cost of each modification to date (List each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Original contract:	\$ 250,000.00
Modification #1 (Year 2)	\$ 600,000.00
Modification #2 (Year 3)	~\$250,000.00
Total contract estimate	\$1,100,000.00