

CITY OF COLUMBUS-SOLE SOURCE INFORMATION FORM
To accompany legislation which waives any provisions of
Columbus City Code Chapter 329

1. Verification of Sole Source: (why no other individual or business entity is capable of supplying the needed items /service)

- Sole Source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other: _____

2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need: The automated attendance system utilized by the Department of Public Utilities was purchased and installed by Midwest Automated Time Systems Inc. The upgrade being requested must be upgraded by the company.

3. Describe efforts to determine/verify that the company is the sole source: Midwest is the manufacturer and developer of the software utilized in the automated system. No other company can upgrade the current system. If the Department of Public Utilities was to use another company to upgrade the software, then the Department of Public Utilities would have to in fact purchase another system.

4. Indicate how the price or fee structure was determined: Quotation from the company dated August 29, 2005 describing the scope of the service.