

Information to be included in all Legislation Modifying a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
Burgess & Niple, Inc.	31-0885550 – 10/4/14	Columbus/Ohio	MAJ
DLZ Ohio, Inc.	31-1268980 - 2/19/15	Columbus/Ohio	MBR
Stantec Consulting Services	11-2167170 – 12/21/13	Columbus/Ohio	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**
Requests for Proposals (RFP's) were received October 10, 2008.

3. **List the ranking and order of all bidders.**

Burgess & Niple, Inc.	94
DLZ Ohio, Inc.	78
Stantec	69

4. **The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

Burgess & Niple, Inc.
5085 Reed Road
Columbus, Ohio 43220
R. Russell (Rusty) Neff, P.E., BCEE, (614) 459-2050
EL009190

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

This project consists of two phases. Phase One was legislated under the original agreement (Ordinance No. 2012-2008) and consisted of studying two booster stations, Bethel and Henderson; evaluating alternatives that would best utilize the stations; and improving system efficiencies. Phase One generated recommendations that were evaluated during the Business Case Evaluation (BCE) process.

Modification Number One (current) is for Phase Two which includes the implementation of those recommendations. The consultant will be responsible for the design and plan preparation, bidding, review of construction submittals during construction, and preparation of record plans.

6. **An updated contract timeline to contract completion.**

Approximately 15 months for design and approximately 10 months for construction.

7. **A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The utilization of the Bethel Booster Station will increase, which will allow the Division of Water to meet peak demands of the northwest area of the water distribution system. Additionally, by completing this project, the Cleveland Booster Station (on north side of

town), which is currently being utilized to the maximum capacity, would be utilized less. This would reduce risk and maintenance costs for this station.

8. **A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

None to date.

9. **A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

Design of the station upgrades, which includes the design of a 30-inch water main, electrical upgrades, modification to internal piping of the station, and pump replacement.

10. **If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

Ordinance No. 2012-2008 stated this project consisted of two phases and that a modification to the contract will be required for Phase Two once the scope was determined in Phase One.

11. **An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

Burgess & Niple, Inc. is familiar with the details of the project. This contract was anticipated to be funded in two phases as indicated on the original authorized legislation. The process of selecting and contracting with a new consultant team at this time and having them start with data and reports prepared by another consultant would further delay the project.

12. **A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

\$100,804.00 - Original Contract - Phase 1 - Study -

\$376,424.00 - Modification No. 1 - Phase 2 – Design

\$50,000.00 - Future Contract Modification for O&M Ready Process

\$527,228.00

13. **An explanation of how the cost of the modification was determined.**

A cost estimate, including labor hours, was provided by the consultant, and approved by the City's staff.