

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other _____

2. Detailed explanation of reason (must be completed by division):

Bug Patrol of Ohio, LLC is not performing services per the terms of the contract and requests to terminate the contract. The Purchasing Office is pursuing options to terminate. A waiver of regulations is being requested as the proposed amendment to the contract comes 180 days after the bid opening and Champion Pest & Termite Control, LLC did not offer the overall lowest price for all lines and categories.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

Champion Pest & Termite Control, LLC has agreed to honor the pricing provided in the original bid document SA005803.

5. If lowest bid was not accepted, explain criteria for award:

It is in the best interest of the City to award all lines to Champion Pest & Termite Control, LLC to simplify administration of the contract and provide services to each City agency.

ORDINANCE #: 2958-2015

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: 11/23/15
