

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES
CHAPTER 329

(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Bid amount exceeded budgeted amount. Via negotiations the City was able to reduce the bid amount by \$101,000.

2. Detailed explanation of reason (must be completed by division):

Children's Hospital is expanding their campus facilities and the Division of Power and Water (Power's) substation needs relocated to accommodate their plans. (It was decided that it would be cheaper to convert existing circuits to a higher voltage rather than relocating the substation.) Children's Hospital has agreed to finance this project.

The Division of Power and Water (Power) received a bid from U.S. Utility Contractor Co., but the bid amount exceeded Children's Hospital budgeted amount. By negotiating with the contractor to extend the contract duration by 90 days, overtime wages were eliminated, thereby reducing the bid amount by \$101,000. This negotiated amount has been approved by Children's Hospital.

3. (In)Formal procedure used:

The Division of Power and Water formally bid this project under SA002319. One bid, from U.S. Utility Contractor Co. was received and opened on March 14, 2007.

4. (In)Formal bids received and prices for each:

U.S. Utility Contractor Co.
Original bid = \$2,521,000
Negotiated bid = \$2,420,000

5. If lowest bid was not accepted, explain criteria for award:

The bid amount received exceeded budgeted amount. The City negotiated the price with the contractor, thereby reducing the bid amount by \$101,000.

APPROVED
BY:

DATE:

(Authorized Signature)
