

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)
*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows

Ordinance Attachment - AC Template (Expenditure Authorization)

Ord Number
2961-2025

Type: ACDI, ACPO,ACPR	Purchase Requisition (PR)#
ACPR	TBD

Line # of AC	Project ID	Procurement Category	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Header	Optional Field	Planning Area	Amount	Purpose	
10	N/A	Heavy construction machinery and equipment	59	5911	06	66520	2266	000000	IN002	N/A	N/A	N/A	N/A	N/A	99	\$ 318,819.00	(1) Diesel Pothole Patching Truck	
																\$ 318,819.00	Please see transfer on next sheet	

**If fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows*

Ordinance Attachment

Template to Authorize Transfer Between Projects or Subfinds BETWEEN different Funds

Ord Number
2961-2025

Line # of AC	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3
1	59	5911	02	62010	2266	000000	IN002	N/A

Line # of AC	Dept	Div.	Ob. Class	Main Acct	Fund	Subfund	Program	Sect 3
1	59	5911	06	66520	2266	000000	IN002	N/A

Sect 4	Sect 5	Project ID	Optional Field	Amount	Project Name
N/A	N/A	N/A	N/A	\$ 6,045.27	N/A
Transfer OUT				\$ 6,045.27	

Sect 4	Sect 5	Project ID	Optional Field	Amount	Project Name
N/A	N/A	N/A	N/A	\$ 6,045.27	N/A
Transfer IN				\$ 6,045.27	