

**INFORMATION REQUIRED TO ACCOMPANY  
LEGISLATION AUTHORIZING A CONTRACT**

**ORDINANCE NO. 1259-2005**

**CONTRACT FOR JANITORIAL SERVICES**

**DIVISION OF SEWERAGE AND DRAINAGE FACILITIES**

---

**1. Names, locations, and business status of all entities submitting Bids:**

- A. AA Programmed Janitorial & Building Maintenance, Inc., 1423 East Main Street, Columbus OH 43205, an MBE enterprise.
- B. K&M Kleening Service, Inc., 2999 East Main Street, Columbus OH 43206, an MBE enterprise.

**2. Scope of work to be performed:** This is a contract for Janitorial Services for facilities of the Division of Sewerage and Drainage. This custodial work is one of the classes of work described in 329.06 (c) of Columbus City Codes, and this procurement has been conducted by **competitive sealed bidding**, as required in that Code section. The Division's facilities include building complexes at five major sites - the treatment plants, composting facility, and trucked waste disposal site, and the Sewer Maintenance Operations Center. The work includes trash removal, toilet cleaning, shower cleaning, and common area cleaning. Offices are cleaned; doors, glazing, and walls are cleaned; and vacuuming, sweeping, floor dusting, damp mopping, stripping, wax application, and carpet cleaning are performed.

**3. Schedule to contract completion; "phasing":** The contract is specified as a two-year commitment, with an option for the City to extend for two additional years if work is satisfactorily performed. Given annual funding from the O&M budget, the initial contract appropriation is proposed by Ordinance 1259-2005, with incremental funding by modification ordinance in each of the three years thereafter.

**4. Estimated Costs over the full contract period:** In addition to the first year cost bid, the Bidder was required to bid escalation costs for the other three potential years of the contract. These costs are as follows:

Year 1 (2005) -	\$184,890.33
Year 2 (2006) -	188,270.00
Year 3 (2007) -	191,961.00
Year 4 (2008) -	<u>195,562.00</u>
Total -	\$760,773.33