

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
  - item to be purchased is of a perishable nature
  - need to extend an existing contract
  - there is not enough time to obtain formal bids to satisfy need
  - non-price error on either the bidder's or the City's part in the bid proposal
  - a new law or regulation requires immediate compliance
  - other      This Project, Financed by the Courts is Exempted from bidding in accordance to ORC 307.86(J)
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2. Detailed explanation of reason (must be completed by division):

The Ohio Revised Code 307.86(J) exempts the court from the competitive bid process for these services and the Court does not desire to bid the services at this time.

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3. Informal procedure used:

- telephone quotations
  - written quotations
  - negotiations
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4. Informal bids received and prices for each:

  
  

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5. If lowest bid was not accepted, explain criteria for award:

  
  

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ORDINANCE #:      3070-2017

APPROVED BY:      Authorized Approval on Corresponding Legislative File

DATE:

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