

**Information to be included in all Legislation Modifying a Contract:**

1. **The names, location by City/State and status of all companies submitting a competitive bid or submitting an RFP or RFSQ for the original contract.**

<b><u>Name</u></b>	<b><u>City/State</u></b>	<b><u>Majority/MBE/FBE</u></b>
R.D. Zande	Columbus, OH	Majority
H.R. Gray	Columbus, OH	Majority
DLZ	Columbus, OH	Majority
EMH&T	Columbus, OH	Majority

2. **The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

Evans, Mechwart, Hambleton & Tilton, Inc. (EMH&T)  
5500 New Albany Road  
Columbus, Ohio 43054  
Contract No. EL006025

3. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

Original contract work included Construction Administration for construction of the Phase 3 of the CIP 923 – Bliss Run Trunk Sewer Improvements. Contract Mod is required to continue to provide the said services due to Contract extension.

5. **An updated contract timeline to contract completion.**

Engineering Services to be completed by May 1, 2008.

6. **A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

None

7. **A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

Construction Administration work for the Phase 3 of the CIP 923 – Bliss Run Trunk Sewer Improvements.

**8. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

The construction contractor was unable to complete construction work within the original Contract timeframe due to a variety of reasons. The approved Contract completion date for the Construction Contractor, including all approved extensions, was December 3, 2007. The Contractor requested an extension of the Contract with a new contract completion date of May 1, 2008.

**9. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

This work is a continuation of the Construction Administration Services performed on the project. It does not lend itself to be performed by somebody else.

**10. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Contract EL006025 – Original Amount	\$513,514.00
Modification No. #1	\$ 99,450.00
TOTAL	\$612,964.00

No future Modifications are anticipated at this time.

**11. An explanation of how the cost of the modification was determined.**

The requested \$99,450.00 amount consists of \$90,410.00 of the itemized additional work, and \$9,040.00 of the contingency amount, to be used if authorized by the City.

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.