

# Kayla Wilkerson | wilkerson.kayla15@gmail.com | 210-264-9089

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## EDUCATION

### Master of Public Administration

May 2023

*The Ohio State University Glenn College of Public Affairs, Columbus, OH*

### Bachelor of Arts, Early Childhood and Special Education

May 2019

*Muskingum University, New Concord, OH*

### Associate of Arts

December 2016

*Columbus State Community College, Columbus, OH*

## PROFESSIONAL EXPERIENCE

Ohio Senate Democratic Caucus | Columbus, OH

### Director of Budget and Finance

March 2024-Present

- Coordinating a policy team to oversee the state operating, transportation and capital budget processes
- Working to advance caucus priorities under the direction of the Minority Leader and ranking member on the Senate Finance Committee
- Providing review and analysis for legislation that includes appropriations
- Completing research and analysis for other policy areas as assigned
  - Additional policy areas include k-12 education and higher education
- Communicating with advocates and lobbyists regarding their respective policy priorities

### Policy Advisor

June 2023 – March 2024

- Analyzed pending legislation existing in assigned committees to develop background information and points of interest for Caucus members who serve on relevant committees
- Assisted Ranking members and Caucus members with the development of bills meant to advance the Caucus agenda
- Collaborated with stakeholders to receive input on pending legislation as well as the development of new legislation

Ohio Department of Education, Office of Educator Effectiveness | Columbus, OH

### Intern

August 2022-May 2023

- Codeveloped Standard Operating Procedures for key programs, including Troops to Teachers, OhioMVEP and Educator Standards Board
- Facilitated round table discussions with stakeholders throughout the state to develop means of support for Resident Educators
- Assisted with the development of Diversity Networks to provide support for schools deploying the Equity Gap Analysis Tool

Ohio Auditor of State, Training Department | Columbus, OH

### Intern

Sept 2022-May 2023

- Assisted clients with accessing and reporting Fiscal Integrity Act training courses
- Co-planned and executed regional Accounting and Auditing meetings for State of Ohio employees
- Processed State of Ohio employee continuing professional education credits
- Organized and maintained department files
- Supported the Center for Audit Excellence in implementing new training opportunities for employees and clients

Cambridge City Schools | Cambridge, OH

### First Grade Teacher

Aug 2020-May 2022

- Implemented research-based and Ohio Learning Standards aligned instruction in reading, writing and math to 19 first grade students
- Conducted ongoing progress monitoring of 19 students to plan and implement targeted instruction

- Communicated with parents the progress of their students on a weekly basis

**Intervention Specialist**

August 2019-May 2020

- Provided individualized instruction to over 12 students who were identified as below grade level or identified as having a qualifying disability under IDEA
- Developed individualized education plans by setting goals relevant to a student's needs and abilities to support them in the general education setting
- Collected and reported ongoing data of student progress relative to their individualized education plan to develop instruction

**LEADERSHIP EXPERIENCE**

**Alumni Council** | Muskingum University

- Council Member Sept 2023-Present
  - Collaborate with campus staff partners and alumni to provide engaging professional development opportunities for students
  - Support the Council and university administration in advancing the mission of Muskingum University

**Diversity, Equity, Inclusion and Access Committee** | Theta Phi Alpha Fraternity

- Committee Member June 2021-November 2023
  - Coordinated with National Officers to analyze data to implement DEIA practices and awareness in 59 active chapters of Theta Phi Alpha Fraternity

**Newman Civic Fellows** | Campus Compact

- Newman Civic Fellow August 2018-May 2019
  - Participated in one year mentorship to develop ideas and best practices for social change
  - Attended the Newman Civic Fellows conference to connect with students on an international level who have similar interests in creating social change