

# FEM 0102.5 JANITORIAL SERVICES FOR SEWERAGE AND DRAINAGE FACILITIES

## BID EVALUATION FOR 5 BIDS RECEIVED MAY 13, 2009

**1 The Bid Tabulation is as follows:**

<u>Line Item</u>	<b>AA Janitorial Inc.*</b> <small>*The Company name varies throughout the Bid Document</small>	<b>Quality Assured Cleaning</b>	<b>K&amp;M Kleening Services, Inc.</b>	<b>Mid American Cleaning Contractors, Inc.</b>	<b>Mapp Building Services</b>
1. Bond & Insurance	\$2,200.00	\$5,500.00	\$4,000.00	\$2,384.00	\$17,979.40
2. Services for JPWWTP	\$24,060.00	\$33,273.12	\$29,280.96	\$31,296.00	\$28,896.00
3. Services for SWWTP	\$24,096.00	\$15,831.36	\$28,036.20	\$27,168.00	\$28,379.88
4. Services for SMOC	\$78,240.00	\$100,472.40	\$106,542.00	\$113,148.00	\$107,844.60
5. Services for CF	\$24,060.00	\$4,581.72	\$12,420.48	\$11,698.00	\$10,789.68
6. Services for TWDS	\$5,700.00	\$1,440.00	\$4,404.12	\$4,956.00	\$3,884.14
<b>Subtotal</b>	<b>\$158,356.00</b>	<b>\$161,098.60</b>	<b>\$184,683.76</b>	<b>\$190,650.00</b>	<b>\$197,773.70</b>
7. Contingency (10%)	\$15,836.00	\$16,109.86	\$18,468.38	\$18,843.60	\$19,777.37
	*	**		***	
<b>TOTAL</b>	<b>\$174,192.00</b>	<b>\$177,208.46</b>	<b>\$203,152.14</b>	<b>\$209,493.60</b>	<b>\$217,551.07</b>

**NOTES**

\* Unbalanced Bid High for Compost Facility

\*\* Unbalanced Bid Low for Compost Facility

\*\*\* Contingency is < 10%

8. Year 2 percentage increase from Year 1	0%	3%	2%	0.23%	1%
9. Year 3 percentage increase from Year 1	0%	6%	4%	1.70%	2%
10. Year 4 percentage increase from Year 1	0%	9%	6%	3.26%	3%

**2 Responsiveness of the Bidders.**

1. Contract Compliance Number?	31-1190027 AA Programmed Janitorial & Bldg Maint.	Application Attached	02-0553299	341673766	Application Attached
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2. Proposal Guaranty submitted?	Yes Bond \$18,475.00 AA Janitorial & Building Maintenance, Inc.	Yes Bond \$18,000.00	Yes Certified Check \$22,315.21	Yes Bond \$188,436.00	Yes Certified Check \$17,979.40(<10%)
3. Indicate the Full names of all persons interested in the Bid?	Yes President & Secretary	Yes President & General Manager	Yes President & Vice President/ Treasurer	Yes President, Vice President & Secretary	<b>No CEO Only</b>
4. Proposal properly executed?	<b>No</b> Principal's name (business name) was not stated.	<b>No</b> Principal's name (business name) is incorrect.	Yes	Yes	Yes
5. Non-Collusion Affidavit properly executed, signed and notarized?	<b>No</b> Signed and notarized, but name was of Affiant was not filled in and signature is unreadable. Name of firm is given as AA Programmed Janitorial & Building Maintenance, Inc.	<b>No</b> Signed and notarized, but affiant wrote in company president's name instead of his own position in the company.	Yes	Yes	Yes
6. Corporation Proposal Affidavit properly executed?	Yes	Yes	Yes	Yes	Yes

**3 Qualifications and Resources of the Bidders.**

1. References given?	Yes	Yes	Yes	Yes	Yes
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A. References Checked?	Yes 3 references were called. <b>No current contracts were referenced in the bid document.</b> All contacts were satisfied with the services this company provided.	Yes 3 references were called. All were current contracts. All contacts were extremely satisfied with the services this company provides.	Yes 3 references were called. All were current contracts. All contacts were extremely satisfied with the services this company provides.	No 2nd Highest Bid	No Highest Bid
2. Manpower listed?	Yes JPWWTP-3 SWWTP-3 SMOC-6 TWDS-1 Compost-2	Yes JPWWTP-2 SWWTP-1 SMOC-5 TWDS-1 Compost-1	Yes JPWWTP-2 SWWTP-2 SMOC-7 TWDS-1 Compost-1	Yes JPWWTP-2 SWWTP-1 SMOC-4 TWDS-1 Compost-1	Yes JPWWTP-2 SWWTP-2 SMOC-4 TWDS-1 Compost-1
3. Equipment listed?	Yes 2 Automatic Floor Scrubbers 15 Commercial Vacuums 5 High Speed Buffers 3 Floor Scrubbers 2 Commercial Carpet Cleaning Machines 15 40 Gallon Trash Barrels 15 Mop Bucket Sets	Yes A general statement given that QAC has floor scrubbers, mop buckets, ride-on scrubbers, ladders, squeegees and floor burnishers, to do the work.	Yes Upright and Backpack Vacuum Cleaners, 15500 to 2000 RPM Speed Buffers, Stripping and Scrubbing Machines, Mop Buckets w/ Ringers, 1000PSI High pressure Washer, Propane Buffers, Advance Aqua Clean Carpet Machines, Maid carts, Brute Barrels, Manual Sweepers and a Utility Van	<b>No</b> A statement given that MAC owns all of their equipment	Yes 3 Automatic Scrubbers 5 2000 RPM Buffers 7 Stripper Machines 15 Carpet Cleaners Etc. A list of equipment was attached.
4. Balance sheet attached for last fiscal year?	Yes	Yes	Yes	Yes	Yes
5. Has Contractor had a contract canceled or suspended in the last 5 years?	No	No	No	No	<b>Yes</b> Stated that reason was due to the economy and cutbacks.

6. Has Contractor ever been debarred from bidding?	No	No	No	No	No
7. Has any of the firm's principals been convicted of any violations related to contract obligations?	No	No	No	No	No
8. Project Manager listed for this contract with detailed experience or resume attached?	<b>No</b> Nelson Okafu was named. Short reference to experience is noted. No resume was attached	<b>No</b> Eric Hassen was named. Short reference to experience is noted. No resume was attached.	<b>Yes</b> Randall Parker Resume	<b>No</b> Jeff Moore was named. No resume was attached.	<b>Yes</b> Juan Vasquez Resume
9. On-Site Supervisor listed for each site w/ no. of employees dedicated to each location?	<b>Yes</b> JP Christine Livingston + 2 SP Christine Livingston + 2 SMOC Nelson Okafu + 5 TWDS Christine Livingston CF Christine Livingston + 1	<b>Yes</b> JP George Aidoo + 1 SP Rob Gilbert SMOC George Aidoo + 4 TWDS Rob Gilbert CF Rob Gilbert	<b>Yes</b> JP David Hairston + 1 SP Reginald Edwards+ 1 SMOC Larry Henderson + 6 TWDS Lynnteasa Sanders CF DeCarol Gulliford	<b>Yes</b> JP Kenny Bates+ 4 SP Kenny Bates SMOC Kenny Bates + 3 TWDS Kenny Bates CF Kenny Bates	<b>Yes</b> JP Melanie Clark + 1 SP Ferris Roach + 1 SMOC Juan Vasquez + 3 TWDS Simone Benjamin CF Renee Miller

**4 Responsible service contractor wage and health benefit requirements.**

1. Does bidder meet definition of local business?	Yes	Yes	Yes	Yes	No
2. Does bidder's company employ more than 25 full time employees?	No	No	No	Yes	No
3. Does bidder propose to provide a responsible wage on this contract?	Yes	Yes	Yes	Yes	Yes
4. Does this bidder provide employees health insurance and if so have they listed the plan provider?	No	No	Yes Aetna Employer Pays 65% Employee Pays 35%	No	No

**5 Subcontracting Plan**

1. Has the bidder declared any subcontractors?	No	No	No	No	No
2. Prime Contractor Affidavit filled out correctly and notarized?	Yes	<b>No Neither company nor position of Affiant was filled in. PCA was notarized.</b>	Yes	Yes	Yes