

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- * there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other _____

2. Detailed explanation of reason (must be completed by division):

The Fleet Management Division, with the assistance of the Purchasing Division, attempted to bid the Chrysler parts included in this ordinance but there was no responsive bidder and the bid has to be reissued. It is estimated that the re-bid will be completed before the August Council recess.

3. Informal procedure used:

- telephone quotations
- written quotations
- * negotiations

4. Informal bids received and prices for each:

Byers was selected for this ordinance because Byers is the current vendor for these parts and was the only vendor that attempted to bid. The pricing will vary by part and be based on the contract that was in place at the time of the bid.

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:
