

**Information to be included in all Legislation authorizing entering into a Contract:**

*Construction contract for the HCWP Miscellaneous Improvements – Cathodic Protection*

1. **The names, location by City/State and status of all companies submitting a competitive bid or submitting an RFP or RFSO.**

<b><u>Name</u></b>	<b><u>City/State</u></b>	<b><u>Majority/MBE/FBE</u></b>
<i>Corrpro Companies, Inc</i>	<i>Medina, Ohio</i>	<i>Majority</i>
<i>The Righter Co., Inc.</i>	<i>Columbus, Ohio</i>	<i>Majority</i>

2. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.**

*The work for this Contract consists of furnishing of all materials; equipment and labor necessary for installation of cathodic protection system for underground pipelines, and such other work as may be necessary to complete the contract in accordance with the plans and specifications.*

3. **A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.**

*The work under this contract shall be completed in a manner acceptable to the City within 90 calendar days after the date of the Notice to Proceed.*

4. **An estimate of the full estimated cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.**

*At this time it is not anticipated any contract modifications or any phases will be required for this construction contract. As with any construction project being performed at an existing facility, it is possible unanticipated conditions may arise which would require a construction contract modification. At this time the complete estimated cost for this phase of work is not to exceed \$68,822.33.*

**Information to be included in all Legislation Modifying a Contract:**

1. **The names, location by City/State and status of all companies submitting a competitive bid or submitting an RFP or RFSQ for the original contract.**

<u>Name</u>	<u>City/State</u>	<u>Majority/MBE/FBE</u>
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2. **The name of the firm awarded the original contract and the Contract Number.**
3. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**
4. **An updated contract timeline to contract completion.**
5. **A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**
6. **A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**
7. **If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**
8. **An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**
9. **A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.