

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other _____

2. Detailed explanation of reason (must be completed by division):

During contract negotiations it was discovered that Mount Carmel Health Systems of Columbus is a distributor of the Medical Manager software system and could meet the Health Department's needs using the exact clinical application at a savings of \$190,000. Neither the Health Department nor the Department of Technology were aware, at the time of the formal bid process, that Mount Carmel could provide the clinical application, and as a consequence, Mount Carmel was not contacted. However, due diligence was exercised during the bid process in finding the best application for the Health Department. It is in the best interest of the City and Health Department to enter into contract with Mount Carmel.

3. Informal procedure used:

- telephone quotations
- written quotations
- Negotiations

4. Informal bids received and prices for each:

A negotiated price of \$135,000 from Mount Carmel. The formal bid price from Medical Manager Health Systems, Inc. was \$325,000.

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:
