

SUBJECT: Award Letter for Accela software licensing, maintenance and support services.

The Department of Technology (DoT) in collaboration with the Department of Finance through utilization of a Request for Quotation process under RFQ021132, received bids from 1 resellers for the establishment of a new three year for the renewal of Accela software licensing, maintenance and support services.

The Department of Technology established a three person committee to evaluate all bids at this time only one response was received. The response was from Brown Enterprise. The response was evaluated for pricing, experience, and quality.

The Department of Technology is recommending that the award be made to Brown Enterprise Solutions, LLC, for one year, with three (3) annual renewal options, subject to City Council approval.